

29/06/92

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 4 OF FISCAL YEAR 1991

POST : TEHRAN

| | NUMBER | % OFFICER-TIME | | TOTAL-TIME |
|---|--------|----------------|---------|------------|
| | | CANADA | LOC-ENG | PERSON-QTR |
| A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA : | 455 | 31.00 | 35.00 | 1.63 |
| FROM TERRITORIES : | 359 | 21.66 | 22.00 | 1.09 |
| B.VISITS TO CLIENTS IN TERRITORY : | 172 | 6.66 | 22.50 | 0.65 |
| C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS | | | | |
| FAIRS : | 0 | 0.00 | 0.00 | 0.00 |
| MISSIONS : | 2 | 11.66 | 12.00 | 0.59 |
| CONFERENCE SEMINARS : | 0 | 0.00 | 0.00 | 0.00 |
| OTHER : | 0 | 0.00 | 0.00 | 0.00 |
| D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED : | 0 | 0.00 | 0.00 | 0.00 |
| POST INITIATED : | 2 | 0.00 | 2.50 | 0.05 |
| E.COMMUNICATIONS ACTIVITIES : | 0 | 0.00 | 0.00 | 0.00 |
| F.INVESTMENT ENQUIRIES | | | | |
| FROM CANADA : | 0 | 0.00 | 0.00 | 0.00 |
| FROM TERRITORIES : | 0 | 0.00 | 0.00 | 0.00 |
| G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA : | 0 | 0.00 | 0.00 | 0.00 |
| CONNECTIONS ARRANGED : | 0 | 0.00 | 0.00 | 0.00 |
| H.PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST : | | 0.00 | 0.00 | 0.00 |
| I.SERVICE REQUESTS FM GOV'T SOURCES | | | | |
| NGO : | 0 | 0.00 | 0.00 | 0.00 |
| HOST GOVERNMENT : | 30 | 6.66 | 5.00 | 0.30 |
| OTHER DEPARTMENT : | 0 | 0.00 | 0.00 | 0.00 |
| PROVINCES/MUNICIPALITIES : | 0 | 0.00 | 0.00 | 0.00 |
| J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.: | | 0.00 | 0.00 | 0.00 |
| LEAVE, PROFESSIONAL DEVELOP : | | 5.66 | 1.00 | 0.19 |
| K.SERVICE TO OTHER MISSION PROGRAMS : | | 16.66 | 0.00 | 0.50 |
| L.TOURISM PROGRAM ACTIVITIES : | | 0.00 | 0.00 | 0.00 |
| ***** TOTALS ***** | | 99.96 | 100.00 | 5.00 |

| | | |
|--|--------------------|-----|
| NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) | FROM CANADA : | 17 |
| | FROM TERRIT : | 23 |
| NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) | FROM CANADA : | 138 |
| | FROM TERRIT : | 183 |
| NUMBER OF PEMD APPLICATIONS COMMENTED ON | : | 5 |
| NUMBER OF OCCUPIED OFFICER POSITIONS | -CANADA BASED : | 3 |
| | -LOCALLY ENGAGED : | 2 |