

To facilitate the work and keep charge hands at work as much as possible, a work chaser is a good man to have. He keeps tab on progress of work that is to be turned out, and if he finds some particular branch is going to be behind, he immediately calls foreman's attention to the fact, whose duty it is to look after the work in question. He also sends a general report to Master Mechanic each morning, especially mentioning any particular work requiring attention, also gets list of material not being promptly supplied by Stores Department. He is supplied with special forms to fill in, so that the clerical part of the work is reduced to a minimum. As it is necessary for all chargemen to give a detailed report of repairs executed to parts, or new work, they are responsible for, forms are printed so that they just require to fill them in, so as to avoid their time being taken up with clerical work.

A special committee on safety appliances is selected from the different gangs, who meet once a month when reports are read and necessary action taken.

A Fire Brigade composed of five companies selected from the different gangs is an organization with full equipment of fire apparatus, drilled regularly by their respective captains. While this information may seem a little foreign to the title of the paper, yet it shows a complete system of special organization should exist in conjunction with the other practical work which goes to make the whole system complete.

In conclusion would say that in the specialization of work to maintain it efficiently and to get the best results, a good apprenticeship system maintains capable leaders and a good contract system stimulates the employees, and thus makes it complete.

Chairman,—

If there are any questions which the members would like to ask they are now at liberty to do so.

I would call on Mr. Geldart of Stratford to say a few words.

Mr. C. Geldart,—

Mr. President and gentlemen,—

The subject I think has been covered very fully in the paper read to-night. What I would like to place emphasis on in connection with this system of specialization is that each particular line of work should be specialized and specialize the work in each department. We have found this plan to be of great advantage. For instance, our jigs and fixtures are specialized for each shop and each machine. This not only increases the output and makes reduction in cost of production, but stan-