

### Checking

Once the baggage is at the station, the F.S.O. or F.S.E. must present his ticket(s) in order to utilize the free baggage allowance referred to below. Claim checks will have been received from the Canadian Baggage Transfer Company which are surrendered to the baggage master at the station in return for railway claim checks. If the baggage is being sent to a ship, there will be a transfer charge which must be prepaid and the voucher included in the removal account.

### At Ship Side

Carefully check that all baggage, heavy and hand, is actually on board the ship.

### Weight Limit

It should be remembered that first-class rail tickets entitle the holder to a free baggage transportation allowance: This is:-

(a) When sailing from East Coast ports:

150 lbs. per adult  
75 lbs. per child

(b) When sailing from West Coast ports:

350 lbs. per adult  
225 lbs. per child

Every effort should be made to utilize this allowance rather than shipping baggage by express. Take reasonable measures to ensure that this allowance is not exceeded or by only a small amount at most. This is equally true for personnel returning to Canada from abroad who are travelling by train.

### Returning to Canada by sea via New York

Coming through New York, costs are high because of the exorbitant tipping scale and the many people who must be tipped. For this reason, those who possess a ticket to a Canadian destination should arrange to have their heavy baggage shipped in bond to Canada. To expedite this, arrangements can be made to have a representative of the C.P.R. or the C.N.R. meet returning personnel on the dock and take over complete responsibility. Free storage in a Canadian customs warehouse is limited to three days, commencing on day of arrival of baggage.

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