

C. Summary of Projects

No.	Title	Responsi- bility	Description
AC14	. Delegation of Authority for Personnel Management.	A D A	- to define general principles and special responsibilities of line and personnel managers. To seek senior management approval and communicate clear direction on delegation of authority for personnel management.
AC15	. Consolidation of Development Aid Stream	A P A	- complete consolidation of the aid stream including determining size and configuration of stream with CIDA as well as the development of explicit operational guidelines for ongoing administration of the stream.
AC16	. Rotational AS/AT Program Implementation.	A P A	- increasing the Department's managerial and administrative capacity by extending the AS/AT program to all levels on both a short and long term basis.
AC17	. Improvement of Foreign Language Training Program.	A D D/ A D T B	- design and implementation of an expanded and more effective foreign language training program with particular focus on the specific communicative skills required in the various fields of foreign operation.
AC18	. Improvement of Support Services Program to Employees and Families.	A D D/ A D T B	- implementation of an effective and well integrated support services program which responds to the needs of both employees and their families at the preparation level, during the posting and upon return from posting.
AC19	. Retirement Programme.	A B D/ A B S	- provide improved retirement related advice and support to employees, thereby creating an improved employee understanding and attitude towards retirement.
AC20	. Enhanced Office Automation For The Personnel Branch.	A C B/ A B D	- examination of automated system applications that will lead to enhanced productivity in the Personnel Branch.
AC21	. Establishment Analysis	A D A/ C M D	- to be developed in Jan/Feb
AC22	. Career Review and Counselling	A D A	- to be developed in Jan/Feb
AC23	. Assignment Policy for Employee Couples.	A D A	- creation of an effective well understood approach to managing employee couples within the assignment process.
AC24	. Review of Diplomatic Designations.	A P D	- develop criteria that will establish the diplomatic rank of senior officers on the basis of the program requirements of the positions.