

02/12/92

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 2 OF FISCAL YEAR 1992

WORLD TOTALS

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA	: 27413	16.12	24.11	86.97
FROM TERRITORIES	: 28439	9.72	17.48	59.66
B.VISITS TO CLIENTS IN TERRITORY	: 6802	10.12	8.66	38.75
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS	: 316	3.19	5.11	18.05
MISSIONS	: 276	5.51	4.60	20.81
CONFERENCE SEMINARS	: 287	3.10	2.17	10.72
OTHER	: 246	0.93	1.02	4.12
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED	: 385	2.47	1.60	8.21
POST INITIATED	: 777	3.96	2.10	12.02
E.COMMUNICATIONS ACTIVITIES	: 607	1.98	1.33	6.70
F.INVESTMENT ENQUIRIES FROM CANADA	: 787	1.73	1.13	5.79
FROM TERRITORIES	: 1299	1.87	1.61	7.20
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA	: 423	0.41	1.00	3.19
CONNECTIONS ARRANGED	: 253	0.09	0.65	1.78
H.PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST	: :	1.28	1.19	5.16
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO	: 482	0.83	0.63	3.01
HOST GOVERNMENT	: 689	1.36	1.11	5.11
OTHER DEPARTMENT	: 1028	2.87	1.57	8.85
PROVINCES/MUNICIPALITIES	: 932	2.41	1.99	9.06
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		11.10	3.02	26.62
LEAVE, PROFESSIONAL DEVELOP	: :	13.06	8.20	42.70
K.SERVICE TO OTHER MISSION PROGRAMS	: :	4.43	0.93	9.97
L.TOURISM PROGRAM ACTIVITIES	: :	1.31	8.68	23.55
***** TOTALS *****		99.85	99.89	418.00

Quarterly reports for these posts were not available

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA	: 1281
FROM TERRIT	: 1641
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA	: 6217
FROM TERRIT	: 9895
NUMBER OF PEMD APPLICATIONS COMMENTED ON	: 856
NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED	: 173
-LOCALLY ENGAGED	: 245