

TRADE TRACKING SYSTEM

90/01/22

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 2 OF FISCAL YEAR 1989

POST : TUNIS

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	118	12.00	40.00	0.52
FROM TERRITORIES :	94	6.00	15.00	0.21
B.VISITS TO CLIENTS IN TERRITORY :	51	6.00	18.00	0.24
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	1	0.00	3.00	0.03
MISSIONS :	7	2.00	6.00	0.08
CONFERENCE SEMINARS :	0	0.00	0.00	0.00
OTHER :	0	0.00	0.00	0.00
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	2	1.00	1.00	0.02
POST INITIATED :	6	3.00	2.00	0.05
E.COMMUNICATIONS ACTIVITIES :	0	0.00	0.00	0.00
F.INVESTMENT ENQUIRIES				
FROM CANADA :	0	0.00	0.00	0.00
FROM TERRITORIES :	0	0.00	0.00	0.00
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		6.00	0.00	0.06
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	2	0.00	2.00	0.02
HOST GOVERNMENT :	7	1.00	2.00	0.03
OTHER DEPARTMENT :	9	3.00	3.00	0.06
PROVINCES/MUNICIPALITIES :	8	0.00	3.00	0.03
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		10.00	2.00	0.12
LEAVE, PROFESSIONAL DEVELOP :		35.00	0.00	0.35
K.SERVICE TO OTHER MISSION PROGRAMS :		15.00	3.00	0.18
***** TOTALS *****		100.00	100.00	2.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 34
FROM TERRIT : 62

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 6

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 1
- LOCALLY-ENGAGED : 1