

SEC. 3. The Recording Secretary shall issue all notices of meetings, keep a correct record of meetings, of motions and resolutions, shall prepare an order of business for each meeting, and shall attend to all printing. She shall read the minutes at all regular meetings, and present a full report of the year's proceedings at Annual Meetings. ✓

SEC. 4. The Corresponding Secretary shall have charge of the Roll Book, shall conduct the correspondence of the Local Council and keep a correct list of all federating societies and their delegates, notifying the same of their federation. She shall present a full report at Regular and Annual Meetings. ✓

SEC. 5. The Treasurer shall receive, collect, hold and receipt for all moneys of the Local Council, disbursing the same by order of the President, and shall render a complete report in writing at Regular and Annual Meetings.

No. V.—ELECTIONS.

SEC. 1. The Executive Committee shall have the power to nominate officers at the Annual Elections.

SEC. 2. If an officer be unable to complete her year, the Executive shall elect her substitute.

No. VI.—AMENDMENTS.

These By-laws may be amended at any one of the regular meetings of the Local Council by a two-third's vote of the members present, notice of proposed amendment having been given at a previous meeting.

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