

High-Security Zone

Entry points control access to this zone. Access is limited to authorized appropriately-screened personnel, and visitors who are escorted by employees with a valid security clearance. These zones are monitored at all times by security staff, by other personnel, or by electronic means.

Accessing a Zone - Building Passes

Swipe card entry devices are installed at the entrance of each tower of the LBP Building and at various locations at 111 Sussex. All employees must visibly display their building pass at all times while in these buildings and other departmental facilities. The following colours of departmental photo ID passes allow access to the LBP Building and 111 Sussex.

Blue Pass

The Blue pass is issued to personnel who have at least a Level II (Secret) security clearance and allows access to the controlled areas 24 hours a day, 7 days a week. The Blue pass also allows The employee to escort visitors displaying a Red Visitor's Pass or employees who do not have a building pass to restricted access areas of the Department.

Green Pass

The Green pass is issued to personnel such as term employees or contractors, who have at least a Level II (Secret) security clearance and allows access to the controlled areas unescorted during core hours only - 0700 to 1800 hours, Monday to Friday, regular business days. You cannot escort visitors or others into the controlled areas with this pass.

Red Pass

The Red pass is issued to non-governmental personnel who provide services to DFAIT and do not require access to restricted areas. Red pass cardholders do not possess a security clearance and must be escorted in controlled areas.

Temporary Building Passes

Temporary building passes are issued only if you already possess a Blue or Green pass and you have forgotten or misplaced it. Your original pass is deactivated when you request a temporary pass and is reinstated when you return the temporary pass.

Pink Pass

The Pink pass is issued to personnel who have a Reliability Status (formerly referred to as an ERC). The temporary pass is for new employees awaiting a security clearance and for those hired for short-term contracts, including summer students.