

ARTICLE VIII.—ANNUAL MEETING.

The annual meeting of the society shall be held on the second Tuesday of February in each year.

ARTICLE IX.—PRESIDING OFFICER.

The President, or in his absence one of the Vice-Presidents, or in their absence a chairman "pro tem" shall preside at all meetings of the society and of the Executive Council and shall have a casting vote. He shall preserve order and decide all questions of order subject to an appeal.

ARTICLE X.—THE RECORDING SECRETARY.

The Recording Secretary shall keep the minutes and records of the society, give due notice of all meetings of the society or Executive Council. He shall record the death of members and report the same to the next meeting. The Secretary may also perform the duties of librarian when so decided by a vote of the Executive Council.

ARTICLE XI.—CORRESPONDING SECRETARY.

The corresponding secretary shall carry on the correspondence with honorary and corresponding members, as well as with all literary and scientific correspondents, individual or corporate of the society, and shall preserve the originals of all letters received by him, and lay them before the Executive Council at its monthly meetings. He shall be ex-officio a member of all standing committees and perform such other duties as the Executive Council may direct. He shall make a written report of the operations of the society through the Executive Council to the annual meeting of the society.