

CHAPTER 1 - Mandate and Context

The Canadian Foreign Service Institute (CFSI) is pleased to report on its activities for 2001-2002.

Introduction

This review reflects our commitment to performance measurement and to the transparency of our operations. It also fulfills our mandate to report to the Executive Committee on a yearly basis.

In this report, we outline what CFSI has done to support learning and development in DFAIT and report on what our clients are telling us.

Mandate

The Canadian Foreign Service Institute provides professional development, official and foreign language, corporate services, and intercultural effectiveness training to DFAIT and to some outside clients, primarily CIDA. CFSI also provides project management for major training initiatives, and organizational development and performance improvement services to DFAIT bureaux and missions.

CFSI's mandate, approved by Executive Committee in December 1997, is as follows:

"The Canadian Foreign Service Institute has functional authority for Departmental training and is responsible for:

- a) recommending to Executive Committee the policy and framework for the management and coordination of training;
- b) designing and delivering corporate training;
- c) monitoring all Departmental training and, with the involvement of the Office of the Inspector General, assessing its effectiveness in annual reports to Executive Committee. These reports are also to be forward-looking and form the basis of CFSI's annual business plan which is to be approved by Executive Committee;
- d) providing advice and assistance to Bureaux on their specific training needs; reviewing Bureau training projects that cost \$50,000 or more; promoting inter-Bureau cooperation to achieve the highest level of common training;
- e) supporting foreign policy objectives by providing training on a cost recovery basis to other organizations;
- f) organizing occasional seminars or colloquia on substantive issues".