

38—HELP WANTED

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New Car Clerk

Mississauga's expanding G.M. dealer has an excellent opening for a new car clerk to join a genial staff. This position requires typing and accounting experience. The hours are good, pay is excellent.

Call Mrs. Judd

278-3365

for your appointment



SANDWICH MAKERS

For catering firm, experience not necessary. Apply

3040 Universal Drive

(DUNDAS & HWY. 427) MISSISSAUGA

AUTOMOTIVE SALES PEOPLE

REQUIRED

FULL TIME

Good working conditions and company benefits.

APPLY

JOHN MUCHAN



170 LAKESHORE RD. EAST

278-5244

AVON CALLING

Avon calling on T.V. Avon calling in magazines. Avon calling in your neighborhood? It can be you! Call for Port Credit and Cooksville, Miss. Joan Garside 277-1507 8 A.M. to 8 P.M. Mon. to Fri. and for Clarkson, Streetsville, Rurals, Meadowvale and Malton, call 925-4255

EXPERIENCED cleaning help, Cooksville & Port Credit area. Part time evenings. Men and women. 274-3370.

CAFETERIA ASSISTANT

Required Monday to Friday, Hours 12 to 4, Sheridan Park, Mississauga. Call:

822-5200 ext. 259

38A—SKILLED HELP

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EXPERIENCED Line Mechanic

To work on production lines, setting up and adjusting packaging equipment such as labelers, fillers, cappers, etc. Applicants must have a good mechanical background, preferably in packaging field or allied industry. This position is for a steady afternoon shift, working 3:30 p.m. to midnight, Monday through Friday.

APPLY PERSONNEL OFFICE:

REXALL DRUG CO.

2501 Stanfield Road
Mississauga

RNA
or
PRACTICAL NURSE

Full time, nights 12 AM to 8 AM.

Willows Nursing Home

277-2863

ASSEMBLER

Female or male, experienced in circuit boards and harness. Small plant located in Mississauga. Must have own transportation.

Crone Geophysics Ltd.

270-0096

Licensed

Garage Mechanic

\$3.96 per hr.

Machinist(Maintenance)

\$3.72 per hr.

- EXCELLENT FRINGE BENEFITS
- UNION NEGOTIATED INCREASE DUE JULY '73

Apply:

DOMTAR CONSTRUCTION MATERIALS LTD.

3065 Mavis Road
Mississauga

Draftsmen/ Women

Senior and junior mechanical draftsmen-women required locally for interesting project.

APLITEC LIMITED

822-5840

38A—SKILLED HELP

38A—SKILLED HELP

SUPERVISOR

Experienced in plastic injection molding. Capable of machine set up and adjustments, handling work load balance, and training machine operators for new facility with three large machines and roll-on hot-stamping equipment. Apply in person or writing to:

Dorchester Electronics Ltd.

40Firma Cres.

(South Kipling and Horner. Ave. area)

39—SECRETARIAL & CLERICAL

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CONSUMERS GLASS COMPANY LIMITED SECRETARY

We have an immediate opening for a responsible individual in our sales department. Applicant must be Secondary School business & commerce graduate with at least 2 years secretarial experience.

Proficiency in typing and shorthand is essential. The company offers an interesting position with a good starting salary and a comprehensive benefit program. Qualified persons are invited to apply at:

Plant Personnel Office

777 Kipling Ave.

Toronto 18

CLERK

for

ORDER DEPT.

To accept telephone orders and price and process, to record and complete back orders. Show room responsibilities. Position could lead to outside responsibilities. Permanent position with aggressive company in an electronic industry located near Malton Airport.

Morse Electro Products Corp. Ltd.

677-7941

MR. B.J. GRAHAM

JUNIOR ACCOUNTSPAYABLE

Some general accounting would be helpful. Typing and general office routine an asset. Own transportation. Call for interview.

MR. BROWNELL

625-6233

BOOKKEEPER — TYPIST

Experienced in handling complete set of books to trial balance, billing and posting of accounts receivable with months end age analysis of accounts. Call

278-8842

after 12 noon

JUNIOR CLERK

Congenial person for our order department to handle customer phone orders and general office duties. No experience necessary, but must be eager to learn. Phone:

Mr. Sutherland

Impact BusinessForms Ltd.

Mississauga, Ontario

625-3233

ASSISTANT

-REXDALE AREA

- We offer
- A gross opportunity
- The chance to fulfill an important role in our dynamic organization
- Excellent salary and benefits
- We require minimum 55 w.p.m. with dicta ability
- Ability to communicate both in person and over the telephone
- Organization ability, enthusiasm
- For interview please call

MR. M. HOOLEY

677-7900

INVENTORY PLANNING CLERK

REQUIRED IMMEDIATELY

Competent person for our inventory planning and control department. Applicant should have previous experience in this field, minimum grade 12 education with an aptitude for figures and detail work. Must be capable of working on own initiative. Hours 8:30 a.m. to 4:30 p.m.

APPLY PERSONNEL OFFICE

REXALL DRUG CO.

2501 Stanfield Road
Mississauga

277-9403

39—SECRETARIAL & CLERICAL

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Clerk Typist

Leading manufacturer located in Rexdale requires clerk typist to work in Purchasing Dept. above average typing skills an asset.

Good initial salary and complete package of fringe benefits. Call

Mr. Thomson

678-2611

Weldwood

Clerk

Required by national building supply company. DUTIES: invoice checking, filing, switchboard relief and some costing. LOCATION: Kipling and The Queensway. From November 73 — Steels and Dixie Rd., Bramalea. REMUNERATION: \$420 monthly plus generous company benefits. SKILLS: Must have aptitude for figures. Please apply by phone or in writing to:

D. BOYSEN

WELDWOOD OF CANADA

55 Plywood Place

Toronto M8Z5J3

251-3701

HAVE 3 OPENINGS

- Experienced Stenographer who has done statistical typing.
- Accounts Receivable Posting Clerk for Olivetti Audit No. 402 Machine.
- Accounts Payable Clerk who can also type. Location: Kipling & Evans Ave. Hours: 8:30 to 4:45 P.M. Phone:

259-7827

STENOGRAPHER

Required by Mississauga bank. Call Mr. Grazos or Mr. Fisher.

625-8010

Switchboard

Receptionist

We require a pleasant personable individual to handle a PBX automatic console and light clerical duties with some typing. Salary \$91.75-\$103.75 Hours 8:45-4:45 Apply

A. Hillman

Purolator Ltd.

1180 Lakeshore Rd. E.

274-2551

Legal Secretary

With real estate and General Litigation experience required immediately for busy expanding Mississauga Law Office. Must be fast, accurate typist and take shorthand. Promotion possibilities if capable. Call Mrs. Hoppe 270-5811.

PART-TIME EXECUTARY

Expert typist on electrical typewriter, willing to work part time at home and take dictation, answer telephone calls, book appointments. Work consists of typing letters, precis and manuscripts. Hours of work can be adjusted but cannot be disrupted by the demands of your children. Rate of pay determined by productivity. For further information: 278-8418 after 6 p.m. weekdays or all day Saturday or Sunday.

DICTA

TYPIST

TO THE SALES MANAGER

Challenging position for a career minded self-starter, able to cope with pressure. Excellent dictaphone skills are essential. Queensway-Kipling area.

For interview Call

MRS. MOSS

252-3781

40—SALES HELP

Experienced Clerk Typist

For accounts payable department of manufacturing company, Queensway-Kipling area.

255-5551

40—SALES HELP

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SALES HELP WANTED

We are looking for people with a true desire to succeed. By coupling the Johnson Carney Limited. Training Program with your desire, ambition, initiative, willingness to work and learn, you can have an income in Real Estate equivalent to or better than executive earnings. Sales experience in any field is an asset although it is not essential.

• EXCELLENT CHANCE FOR ADVANCEMENT TO MANAGERIAL LEVELS

TO JOIN THE COMPANY ON THE GROW,

Call Ken Armstrong

678-2543

2907 Derry Rd. E., Malton

JOHNSON CARNEY REALTOR INSURANCE

INDEPENDENT ORDER OF FORESTERS

Due to expansion on our 100th anniversary, we invite men and women to represent our fraternal organization as counselors for Downsview, Etobicoke, Islington, Weston, Rexdale, Malton, Bramalea and Mississauga area. Sales or public relations experience desirable, but not essential, as we are primarily looking for matured persons who enjoy meeting people. Executive salary income potential, guaranteed yearly increments, pension plan and other company benefits and advancement to career management. For personal interview, call:

742-6177



Idea Sales People

One of Canada's most complete creative sales houses has territories open in Mississauga and Toronto right now.

We are seeking aggressive salesmen and saleswomen who want to earn above average incomes selling quality sales promotion products. Generous training allowance plus commission. If idea selling interests you write

Box 159

Mississauga Times
2300 South Sheridan Way
Mississauga

DOOR OPEN TO EUROPE

International company is looking for 10 ambitious persons for new opening divisions in Canada, England, France and Germany. Junior and senior management positions available. Full training given. For appointment call:

636-9724

between 1-4 p.m.

42—DOMESTIC HELP WANTED

COOK Housekeeper, Port Credit area 2-6 p.m. daily Monday-Friday. Call Mrs. Willmott mornings 653-5240.

43—DOMESTIC HELP AVAILABLE

DOMESTIC: Live-in needs sponsor. Write 8 East Bloomsbury Rd., Kingston 10, Jamaica West Indies.

EXPERIENCED lady will do housework two days a week in Mississauga area. \$15 per day plus carfare 277-2515.

Bloor & Dixie

DAY WORK WANTED

8:30 a.m. to 12:30 p.m.

\$10 and fare

625-3902

Between 1 p.m. & 2 p.m.

40—SALES HELP

41—EMPLOYMENT AGENCIES



JUNIOR TYPIST

Well groomed typist for mail and filing duties. Queensway. \$310.

ORDER CLERK

Clerk with good telephone manners for order taking and invoicing. Royal York Rd. \$85.

LYNN TATE PERSONNEL

255-7779

Customer Service

Good typing, some knowledge of dicta preferred. Outgoing personality and a real interest in helping people. Salary \$525. Rexdale.

ADDITIONAL OPENINGS AVAILABLE TEMPORARY & PERMANENT

Donna Fisher Personnel

248-6221

41—EMPLOYMENT AGENCIES

45 minutes with us could change your whole future



QUEENSWAY-LAKESHORE-MISSISSAUGA PORT CREDIT

CALL: MISS ANN IAMARINO 239-7381

1243 ISLINGTON AVE. N. SUITE 907

(Just across from Islington Subway Stn.)

\$110.	TYPIST FRIDAY	\$110. +	STENO FRIDAY
	For one person office. Mississauga area.		For sales department. Interesting, challenging position.
\$150.	EXECUTIVE DICTA SECRETARY	\$90. +	CLERK TYPIST
	With no shorthand, to work for president and 2 other men. Queensway.		With a flair for figures. West Mall.
\$85. \$90.	COPY TYPIST	\$90.	PAYROLL CLERK
	Ideal for promotable type person.		Must have flair for figures. Some previous experience preferred. Queensway area.
\$90.	BOOKKEEPER	\$90. \$100.	CLERK TYPIST
	Machine operator to post invoices. Port Credit.		With some accounts receivable and invoicing experience. Queensway area, south of Royal York.
\$115. +	NCR 395	\$100. +	COPY TYPIST
	Machine operator. Bloor-Islington area.		To type quotations, etc. Brown's Line.

WITH OTHER JOBS AVAILABLE NOT LISTED

Cost Accounting

Registration in R.I.A. helpful, but not essential. Opportunity to join outstanding Company. Excellent promotional possibilities. Salary \$9,500.

ADDITIONAL OPENINGS AVAILABLE

Temporary & Permanent

Donna Fisher Personnel

248-6221

40—SALES HELP

40—SALES HELP

JOIN THE ACTION PEOPLE

ETOBICOKE — MISSISSAUGA

MEN/WOMEN

SALES ARE BOOMING

Exclusive Real Estate School

To Train You Best

No Real Estate Experience Needed

EXCELLENT COMMISSIONS

Our fully trained sales people earn an average of \$12,000-\$15,000 in their first year

of serving Real Estate

Call 622-2343

