

**MANDATE OF THE CORPORATE FINANCE,
PLANNING AND SYSTEMS BUREAU**

- *Prepares on behalf of the Department all mandatory reports to central agencies and Parliament, including the Report on Plans and Priorities (RPP), the Departmental Performance Report (DPR), the Main and Supplementary Estimates, the Annual Reference Level Update (ARLU) and Public Accounts.*
- *Implements the Government's Financial Information Strategy (FIS) and its Modern Comptrollership initiative within DFAIT, which involves the integration of existing departmental legacy systems with IMS/SAP and PeopleSoft to effectively combine financial and non-financial information to enhance management decision making.*
- *Provides a full range of financial, compensation and contracting services to HQ and 160 missions abroad.*
- *Obtains, through negotiation and strategic decision making, incremental funding and program authorities from Treasury Board and Cabinet to ensure that departmental priorities are supported by adequate resources.*
- *Provides Executive Committee with analysis and advice on resource planning, management and allocation issues, including the status of the departmental budget at critical points in the fiscal year.*
- *Maintains and refines corporate planning structures and processes.*
- *As the locus of the services to OGD business lines, manages issues concerning the administration of services provided to OGDs and other collocators in missions abroad.*
- *Provides advice and guidance through area management advisors to missions on corporate planning, resource management and financial operations issues.*
- *Operates and maintains the integrated management system and its broad range of business processes at headquarters and missions abroad.*
- *Maintains and operates the PeopleSoft human resources management system for the Department.*
- *Provides technical services in the form of systems design, computer programming, Web enablement and facilities management for all corporate systems in the Bureau.*
- *Communicates and provides product support for these corporate systems to HQ and missions.*

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