

activity, do not bring it. Here are some additional tips:

- The best practice is to carry sensitive business information—on diskette or on paper—on your person. Briefcases and luggage can be searched at points of entry or exit, or if left unattended at your hotel, or in the offices of the company with which you are doing business.

- Try to avoid discussing sensitive business information over the phone, or transmitting it by unencrypted fax.

- Hire your own interpreter from an outside agency recommended by a neutral party or by the Canadian Embassy.

- Think twice about staying in a hotel recommended by the foreign government or business. Their choice may be a local business which cooperatively allows them access to the hotel safe, or to your room. Or hotel rooms or office facilities provided by host companies or governments may be electronically monitored. Be guarded in your conversations. Ironically, a public place (city park, shopping mall, tourist attraction) may be a safer location to discuss sensitive business details.

- Be wary of making use of laptop computers provided by hotels or foreign business contacts. Even if you don't save your information to the hard drive, some data can be retrieved, particularly if the machine has been modified for this purpose.

- Be careful what you throw away—discarded notes from a business meeting may contain proprietary information which could be of great use to a competitor, or to a company with whom you are conducting negotiations.

- A Canadian company, one of the top contenders for a contract worth millions of dollars, lost the opportunity to bid after contracting a local courier company to deliver their bid package. The courier company delivered the bid late; the company believes the late delivery was intentionally engineered by one of the company's competitors.

The Canadian Security Intelligence Service (CSIS) is responsible for investigating activities that pose threats to the security of Canada. Such activities include the efforts of foreign governments and state owned or directed corporations to acquire unauthorized access to Canadian proprietary information or technology. CSIS has offices in all major Canadian cities.



TAXIS

Taxis are inexpensive and for the most part air-conditioned, although some are in poor mechanical and physical condition. The meter rate in Kuala Lumpur begins at RM1.50 for the

first two kilometres and then increases by 10 sen increments every 200 metres. For Kuala Lumpur, there is an additional 50% surcharge after 11 pm. Taxis outside major cities are not metered. Fares from Subang Airport to the Kuala Lumpur city centre are about RM22. A 50% fare