- The date the program was completed, the author of the program, and what division the program was written for.
- A clear statement of the program's purpose and functions, including the specific problems the program was meant to solve.
- A description of the various features i.e. menus, functions, file structures, security, etc.
- Step-by-step instructions on the use of the program.

This concludes the Micro Users Guide. As we said at the beginning, we hope that this guide has provided you with useful and topical information. If you have any questions, concerns, or comments about this guide or your computer system, please contact the Microcentre at any time.

THE END