

07/06/94

Foreign Affairs and International Trade

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 3 OF FISCAL YEAR 1993

POST : OSLO

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	443	7.50	35.00	1.20
FROM TERRITORIES :	245	10.00	13.33	0.60
B.VISITS TO CLIENTS IN TERRITORY :	89	15.00	8.33	0.55
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS FAIRS :	0	5.00	0.00	0.10
MISSIONS :	1	7.50	11.66	0.50
CONFERENCE SEMINARS :	2	5.00	0.00	0.10
OTHER :	1	0.00	0.00	0.00
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	22	5.00	8.33	0.35
POST INITIATED :	12	2.50	3.33	0.15
E.COMMUNICATIONS ACTIVITIES :	2	2.50	1.00	0.08
F.INVESTMENT ENQUIRIES FROM CANADA :	10	2.50	1.66	0.10
FROM TERRITORIES :	5	1.50	0.66	0.05
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	3	1.00	1.66	0.07
CONNECTIONS ARRANGED :	1	0.00	0.00	0.00
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		2.50	0.00	0.05
I.SERVICE REQUESTS FM GOV'T SOURCES NGO :	5	2.50	1.66	0.10
HOST GOVERNMENT :	4	2.50	3.33	0.15
OTHER DEPARTMENT :	6	5.00	3.33	0.20
PROVINCES/MUNICIPALITIES :	8	7.50	3.33	0.25
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		7.50	0.00	0.15
LEAVE, PROFESSIONAL DEVELOP :		5.00	1.66	0.15
K.SERVICE TO OTHER MISSION PROGRAMS :		2.50	0.00	0.05
L.TOURISM PROGRAM ACTIVITIES :		0.00	1.66	0.05
***** TOTALS *****		100.00	99.93	5.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA :	9
FROM TERRIT :	6
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA :	20
FROM TERRIT :	30

NUMBER OF PEMD APPLICATIONS COMMENTED ON :	4
NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED :	2
-LOCALLY ENGAGED :	3