

04/03/94

Foreign Affairs and International Trade

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 2 OF FISCAL YEAR 1993

SUB-REGION: SOUTH ASIA

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	6281	18.45	30.25	11.86
FROM TERRITORIES :	5900	11.45	24.40	8.88
B.VISITS TO CLIENTS IN TERRITORY :	1296	8.70	10.81	4.66
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	36	1.50	2.62	1.01
MISSIONS :	34	4.40	3.66	1.87
CONFERENCE SEMINARS :	39	1.30	1.18	0.58
OTHER :	132	2.95	0.55	0.74
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	91	1.95	1.18	0.71
POST INITIATED :	199	3.90	1.70	1.24
E.COMMUNICATIONS ACTIVITIES :	78	1.35	0.29	0.35
F.INVESTMENT ENQUIRIES				
FROM CANADA :	48	0.80	1.03	0.44
FROM TERRITORIES :	115	0.55	2.25	0.72
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	3	0.05	0.33	0.10
CONNECTIONS ARRANGED :	1	0.05	0.29	0.09
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		1.35	1.70	0.73
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	32	0.60	0.37	0.22
HOST GOVERNMENT :	115	1.00	1.14	0.51
OTHER DEPARTMENT :	138	1.85	1.81	0.86
PROVINCES/MUNICIPALITIES :	168	2.45	1.40	0.87
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		8.05	2.18	2.20
LEAVE, PROFESSIONAL DEVELOP :		13.35	2.74	3.41
K.SERVICE TO OTHER MISSION PROGRAMS :		8.80	0.51	1.90
L.TOURISM PROGRAM ACTIVITIES :		5.15	7.48	3.05
***** TOTALS *****		100.00	99.87	47.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA :	157
	FROM TERRIT :	280
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA :	1150
	FROM TERRIT :	1497
NUMBER OF PEMD APPLICATIONS COMMENTED ON :		81
NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED :	20
	-LOCALLY ENGAGED :	27