

name but a readjustment of functions which would lend itself to a definition of duties and the development of expertness of service. This would make possible the retention of the building construction, operation and maintenance functions and the consolidation (if desired) therewith of the city architect's department. Such a department might be made up of the following divisions:

- Accounting and reporting section;
- Architectural and building section;
- Operation and maintenance section;
- Public markets section;
- Public garage section.

The public garage section, however, might with equal advantage be under works.

Concerning the first of these proposed sections, no detailed suggestion would seem to be necessary at this time further than that very definite provisions should be made for keeping and making available accurate, complete, and well digested information about construction, operation and maintenance costs.

The architectural and building section should comprise the duties of the present city architect's department, together with the smoke inspection work of the property department.

The operation and maintenance section should specialize in the management and maintenance of office and other buildings not of a character to make them a proper part of other specialized management, such as pumping stations, garbage plants, etc. In this section could be placed the operation and maintenance of lavatories and the maintenance ("up-keep") of public baths.

The public market section would specialize in supervision of the use of public markets, including the cattle market. The testing of city scales, however, should be under weights and measures.

The operation of the city abattoir through the machinery of the city's present departmental organization is a difficult problem which must be carefully considered in the very near future. As an operating problem it is essentially unique, and will in all probability be of sufficient size and importance to warrant the establishment of a separate department.

### **Special Topics for Administrative Attention**

#### **More Attention Needed in Design of Comfort Stations.**

Special attention should be given to the design and location of public comfort stations, in order to meet the needs of the public and