

04/03/94

Foreign Affairs and International Trade

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 2 OF FISCAL YEAR 1993

POST : ANKARA

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	255	24.50	41.00	1.31
FROM TERRITORIES :	92	6.00	20.00	0.52
B.VISITS TO CLIENTS IN TERRITORY :	40	6.00	3.00	0.18
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	3	6.00	0.50	0.13
MISSIONS :	5	5.00	0.00	0.10
CONFERENCE SEMINARS :	1	0.00	0.50	0.01
OTHER :	0	0.00	0.00	0.00
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	5	3.00	0.00	0.06
POST INITIATED :	6	3.00	0.00	0.06
E.COMMUNICATIONS ACTIVITIES :	1	0.00	0.00	0.00
F.INVESTMENT ENQUIRIES				
FROM CANADA :	0	0.00	0.00	0.00
FROM TERRITORIES :	4	0.00	0.00	0.00
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		0.00	12.50	0.25
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	0	0.00	0.00	0.00
HOST GOVERNMENT :	2	0.00	0.00	0.00
OTHER DEPARTMENT :	9	0.50	0.00	0.01
PROVINCES/MUNICIPALITIES :	2	0.00	0.00	0.00
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		10.00	0.00	0.20
LEAVE, PROFESSIONAL DEVELOP :		28.50	22.50	1.02
K.SERVICE TO OTHER MISSION PROGRAMS :		7.50	0.00	0.15
L.TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		100.00	100.00	4.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA : 10
 FROM TERRIT : 0
 NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA : 49
 FROM TERRIT : 47

NUMBER OF PEMD APPLICATIONS COMMENTED ON : 3

NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED : 2
 -LOCALLY ENGAGED : 2