

19/05/95

Foreign Affairs and International Trade

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 3 OF FISCAL YEAR 1994

POST : BEIJING

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA	768	17.83	0.00	1.07
FROM TERRITORIES	458	7.66	0.00	0.46
B.VISITS TO CLIENTS IN TERRITORY	86	7.00	0.00	0.42
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS	8	2.16	0.00	0.13
MISSIONS	19	26.50	0.00	1.59
CONFERENCE SEMINARS	7	1.83	0.00	0.11
OTHER	4	3.33	0.00	0.20
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED	17	1.66	0.00	0.10
POST INITIATED	9	1.33	0.00	0.08
E.COMMUNICATIONS ACTIVITIES	12	1.50	0.00	0.09
F.INVESTMENT ENQUIRIES				
FROM CANADA	15	0.33	0.00	0.02
FROM TERRITORIES	22	1.00	0.00	0.06
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA	2	0.16	0.00	0.01
CONNECTIONS ARRANGED	0	0.00	0.00	0.00
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST		5.83	0.00	0.35
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO	16	0.50	0.00	0.03
HOST GOVERNMENT	47	1.00	0.00	0.06
OTHER DEPARTMENT	70	4.83	0.00	0.29
PROVINCES/MUNICIPALITIES	91	8.16	0.00	0.49
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.		3.00	0.00	0.18
LEAVE, PROFESSIONAL DEVELOP		4.00	0.00	0.24
K.SERVICE TO OTHER MISSION PROGRAMS		0.33	0.00	0.02
L.TOURISM PROGRAM ACTIVITIES		0.00	0.00	0.00
***** TOTALS *****		99.94	0.00	6.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA : 54
FROM TERRIT : 0
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA : 307
FROM TERRIT : 258

NUMBER OF PEMD APPLICATIONS COMMENTED ON : 13

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA BASED : 6
- LOCALLY ENGAGED : 0