

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY  
ACTIVITY REPORT

90/10/03

FOR QUARTER 1 OF FISCAL YEAR 1990

POST : OSAKA

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	211	12.50	12.50	0.50
FROM TERRITORIES :	419	5.00	12.50	0.35
B. VISITS TO CLIENTS IN TERRITORY :	27	2.50	2.50	0.10
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	2	10.00	12.50	0.45
MISSIONS :	3	12.50	15.00	0.55
CONFERENCE SEMINARS :	0	0.00	0.00	0.00
OTHER :	8	0.00	2.50	0.05
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	26	5.00	2.50	0.15
POST INITIATED :	5	15.00	0.00	0.30
E. COMMUNICATIONS ACTIVITIES :	1	0.00	0.00	0.00
F. INVESTMENT ENQUIRIES				
FROM CANADA :	13	2.50	0.00	0.05
FROM TERRITORIES :	5	0.00	5.00	0.10
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	4	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H. PARTICIP'T'N IN PROG-REL EVENTS OUTSIDE POST :		0.00	0.00	0.00
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	16	2.50	5.00	0.15
HOST GOVERNMENT :	7	0.00	0.00	0.00
OTHER DEPARTMENT :	23	2.50	7.50	0.20
PROVINCES/MUNICIPALITIES :	15	17.50	12.50	0.60
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		2.50	0.00	0.05
LEAVE, PROFESSIONAL DEVELOP :		0.00	0.00	0.00
K. SERVICE TO OTHER MISSION PROGRAMS :		10.00	10.00	0.40
L. TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		100.00	100.00	4.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 92  
FROM TERRIT : 692

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 5

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 2  
- LOCALLY-ENGAGED : 2