

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY  
ACTIVITY REPORT

FOR QUARTER 3 OF FISCAL YEAR 1989

90/04/05

POST : OSLO

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	310	10.00	38.66	1.36
FROM TERRITORIES :	163	7.50	21.00	0.78
B. VISITS TO CLIENTS IN TERRITORY :	105	10.00	5.33	0.36
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	5	0.00	1.66	0.05
MISSIONS :	5	17.50	3.33	0.45
CONFERENCE SEMINARS :	4	8.50	15.00	0.62
OTHER :	5	2.50	3.66	0.16
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	2	0.00	0.00	0.00
POST INITIATED :	13	10.00	0.00	0.20
E. COMMUNICATIONS ACTIVITIES :	1	0.00	0.00	0.00
F. INVESTMENT ENQUIRIES				
FROM CANADA :	4	2.50	0.33	0.06
FROM TERRITORIES :	6	2.50	0.66	0.07
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H. PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		11.50	0.00	0.23
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	7	0.00	2.00	0.06
HOST GOVERNMENT :	1	0.00	0.00	0.00
OTHER DEPARTMENT :	9	0.00	4.33	0.13
PROVINCES/MUNICIPALITIES :	3	0.00	0.00	0.00
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		10.00	0.00	0.20
LEAVE, PROFESSIONAL DEVELOP :		7.50	4.00	0.27
K. SERVICE TO OTHER MISSION PROGRAMS :		0.00	0.00	0.00
***** TOTALS *****		100.00	99.96	5.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 56  
FROM TERRIT : 16

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 4

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 2  
- LOCALLY-ENGAGED : 3