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The whistle will again be blown at 12, noon, for dinner, and at 1 p.m., to start work, and at 6 p.m. to close the day's work. Men must not quit work or stop their machines to prepare for leaving before the whistle blows.

The washing of hands with oil is strictly forbidden. Men must not wash themselves before 12, noon, and 6 p.m., in the shops, and when buckets for washing the hands and face are kept, the water must be emptied before leaving the shop and buckets put away clean and in order.

#### CARE OF TOOLS AND MACHINERY.

All men working at machines, either lathes, planers, drills, wood or iron working machines, must keep them perfectly clean and properly oiled. For all machine pins and fast running spindles, standard oil must be used, which is a mixture of castor oil and the best lard oil.

Machine men shall be held strictly accountable for any damage to their machines caused by want of proper oiling.

It is strictly forbidden to get any new machine tools for lathes, drills, planers, etc. forged or made, without first obtaining an order from the foreman.

All alterations to machine tools must be made with the consent of the foreman and not otherwise. Turning, planing, shaping and drilling tools must be altered as little as possible, either in size or shape. When it becomes necessary for any workman to take his tools to the blacksmith shop for alteration or repairs, he must, under no circumstances, loiter about the shop, but must return to his work immediately. As much as possible, apprentices must be sent with tools to and from shops, and the men must remain in their own respective shops, except in cases of emergency.