

**490 Help Wanted**



**SHERWAY GARDENS**  
Requires  
**Night Cleaner**

For our caretaking staff.

- 37 1/2 HOUR WEEK • DISCOUNT PRIVILEGES

Please apply in person  
**PERSONNEL OFFICE**  
9:30 to 5:30 Monday to Friday

**Office Adjuster**

CIAG INSURANCE — THE CO-OPERATORS requires an Office Adjuster to work out of their 95 Dundas St. West, Mississauga location. Experience is not necessary but maturity, reliability and a proven work record are necessary assets. We will welcome applications from recent college graduates. An extensive training programme is provided. Salary range of \$8,500 to \$11,000, and good Company benefits.

PLEASE APPLY IN WRITING TO:

3100 Dixie Rd., Mississauga L4Y 2A6



**Shipper/Receiver**

3 to 5 years experience to include international shipping. Chauffeur's Licence.


Call Jim, 252-6301 or Apply in Person  
40 Fima Cr. (Kipling & Horner area)

**Parts Person**

Distributors of gasoline and diesel engines require competent parts person preferably with Ford experience. Salary commensurate with experience. Fringe benefits.

Apply

**CONENG FORD POWER LTD.**  
3 BESTOBELL RD., TORONTO  
255-8158



**BOROUGH OF ETOBICOKE**  
REQUIRES

**Systems Analyst**

QUALIFICATIONS—Applicants should have community college diploma or a university degree specializing in computer and accounting courses or the equivalent.

RESPONSIBILITIES—Evaluation of present systems and the subsequent design and implementation of new computer applications. Salary commensurate with experience.

Applications stating education, background and experience are to be submitted in writing prior to Wednesday, August 4th, 1976.

Personnel Director  
BOROUGH OF ETOBICOKE  
Civic Centre  
Etobicoke, Ont. M9C 2Y2

**Machine Operators**

A well established Tag & Label Company located in Etobicoke area requires persons for roll to roll open operation. Previous printing experience preferred, but will train. Parking and cafeteria on premises. Good fringe benefits.

For interview call  
MRS. C. CERINI  
233-4111

**KINGSWAY TRANSPORT LTD.**  
Requires A

**Dock Supervisor**

Position available immediately. Experience required. Shift work necessary.

For appointment call  
622-3811 Ext. 216

Between 8:30 a.m.-5 p.m.  
J. MURPHY, OPERATIONS MANAGER

**PERSONS**

Required for Production Line work in West End Printing Firm. Binder experience preferred but not necessary.

255-2311

**490 Help Wanted**

**Order Desk**

We are a small office in the Queensway & Kingsway area and we have an opening in our Order Desk. We require an accurate Typist and someone who enjoys talking to people on the phone and in person. Willing to train the right applicant.

PLEASE CALL JAN JOHNSTON  
677-6870

**Paper Cutter**

Required for Special Printing Company. Salary commensurate with experience.

255-2311

**PRODUCTION MANAGER**

Health and Beauty Aid Manufacturer requires experienced person to co-ordinate and supervise all packaging and maintenance operations, with direct supervision of 40 employees. Must be able to meet deadlines and handle production scheduling. Preference will be given to those candidates with Mechanical Engineering Certificate and previous production supervision experience. Excellent opportunity to be part of a growing team with challenging objectives. Good starting salary and excellent fringe benefit package.

Apply in writing to:

The Mennen Company, Limited  
6400 Northwest Drive  
Mississauga, Ont. L4V 1K1

FILE PM

**Dental Assistant**

Experienced or certified in preventative oriented practice. Queensway and Royal York.

251-2331

**Shipper/Receiver**

Light work. Good company benefits.

255-8580

**LaFrance Textiles**  
41 Atomic Ave., Toronto

**SCHOOL BUS DRIVERS**  
WANTED  
C. H. NORTON BUS LINES LIMITED  
275-1615

TRAIN NOW TO DRIVE IN SEPTEMBER!

**DIRECTOR OF STAFF RELATIONS**

Required for 500-bed hospital in Metro Toronto. Responsibilities will include: staffing, salary and benefit administration, training, employee health and services, and administration of 4 collective agreements.

Send applications in confidence to:

**DIRECTOR OF STAFF RELATIONS**  
**Etobicoke General Hospital**  
101 HUMBER COLLEGE BLVD.  
Rexdale, Ontario. M9V 1R8

**PURCHASING AGENT/ STOCK RECORDS CLERK**

Required for TR Services, Mississauga. Duties include purchasing electronic material, keeping stock records, typing purchase orders, etc. Applicants should have at least 3 years experience in a related field and be well organized.

MR. ELDER  
828-1170

**Programmer/Analyst**

Experienced in Singer System 10 Assembler Language using DMF II Software. Please forward resume stating experience and present salary to

BOX "K"  
C/O THE ADVERTISER  
2980 Lakeshore Blvd. West  
Toronto, Ont. M8V 1K1

**CANVASSERS WANTED**

- To make appointments for alarm sales people
- Salary or commission your choice
- Full or part time
- Students welcome over 21

Further information by appointment only.

675-1606

**DRIVER**

Mechanically inclined individual required for rental store. Duties include some driving, chauffeur's license required. Apply in person to:

1868 Dundas St. E.  
Miss.

**490 Help Wanted**

**Motel Night Clerk**

Full or part time, 7 p.m. — 2 a.m. Mr. McInnes, 270-2488.

**Control Clerk**

Our modern office in our West end Distribution Centre requires an individual with some experience in inventory control.

The successful applicant must have a working knowledge of record keeping and accurate figure work.

A full range of employee benefits is offered including a clothing discount in our Retail Stores.

Please Call  
252-1566

**CLEANING PERSON**

Sagamore Hotel — Mimico

259-5624

**OFFICE CLEANERS**

Must have car.

745-9380

**MACHINERY SALES**

Correspondent required for progressive woodworking machinery Company in Rexdale. Good opportunity for ambitious Person. Bilingual preferred.

Mr. Frischmuth  
743-8511

**Full Time SECURITY PERSON**

Must be neat and reliable. Call between 10 a.m. and 1 p.m.

698-8240

**Enumerators**

Wanted to gather information door to door for the Metropolitan Toronto City Directory in all areas of Toronto, west of Dufferin Street. Must be willing to work a minimum of 25 hours weekly (mornings and late afternoons).

APPLY IN PERSON AT

Might Directories  
2 Willingdon Blvd., Toronto  
(239-5073)

**Personnel World Ltd.**

VERSATILE? \$140  
Good legible handwriting for record keeping, aptitude for figure work, accurate typing. Lawrence Bus line. CREDIT/COLLECTIONS \$160  
If you have a good background in A/R and ambition to advance in Credit work, this is the job for you. Dufferin-Finch. EXEC. SECRETARY to \$200  
Public relations experience helpful for this senior position. A well-organized self-starter required, top typing skills. No shorthand. Downsview. 6/8 FRIDAY \$160  
Good typing speed for a dicta and all the variety that goes with a busy sales department. Pleasant office, hours 9-5. Wilson bus line. INPUT CLERK \$150  
If you have a good knowledge of A/P, A/R, payroll, have worked a bookkeeping machine or mini-computer, call on this one. Keele-Finch. GLADYS LENTON 241-9181

**Corkscrew**  
RESTAURANT & BAR

Requires

**PART TIME NIGHT CASHIERS**

Apply in person only THURSDAY & FRIDAY 3:30 P.M. TO 6 P.M.

**SQUARE ONE**  
MISSISSAUGA

**Dock Foreman/Woman**

Required immediately for night shift. Salary negotiable. Experience a must. Please contact:

BOB SMITH  
270-4740

**GAS STATION ATTENDANT**

With experience and driver's license. (6 days a week)

APPLY

2308 Lakeshore Bl. W.

**500 Skilled Help**

**Printer**

Experienced on Solna 225 and 124. Steady days, permanent position.

Phone Mrs. Palmer  
259-3251

Local 60

**MECHANIC**

Part-time licensed mechanic required. Retired o.k. Phone 278-3710.

**490 Help Wanted**

**COUPLE**

Required 5 evenings per week to clean approximately 8,000 sq. ft. of office. Permanent job. Rexdale location around Skyline Hotel.

Mr. J. Tarr  
GAYLORD LITHOGRAPHING LTD.  
39 Stoffel Drive  
245-5252

**Shipping & Receiving**

Rexdale Industrial Distributor requires Shipper & Receiver with Grade 13, mechanical aptitude and own transportation.

677-9755

**PART TIME**

Expanding business requires well groomed person part time. Flexible hours, chance for advancement.

For interview only call between 10 & 4 p.m. — Mississauga Area 274-5305 — New Toronto Area 252-2677 — after hours call 255-4928.

**BOYS & girls wanted for summer paper routes.** Also students with car needed. Call Globe & Mail anytime at 270-8267 and leave name & phone number.

**Cashiers**

Full & Part Time

**BP SELF SERVE**  
1156 The Queensway  
Apply in person after 8 a.m. Tuesday, August 3

**One Person Office**

Person required for various duties such as order desk, bookkeeping, inventory control, light warehouse duty. Excellent pay and benefits. For interview phone.

625-9444

**JUNIOR TRAINEE**

Our client requires a junior trainee with secondary school education, preferably technical.

To train into a service business, some experience in construction would be an asset. Excellent opportunity to advance into estimating or sales position. Northwest location.

PERSONNEL WORLD LTD.  
Gladys Lenton 241-9181

**Short Order Cooks**

Experienced only. Busy place. Evening shift.

**Part or Full Time Waitress/Waiter**

Experienced only. APPLY

2125 Lakeshore Bl. W.

**SERVICE Station Shift Manager.** Minimum 3 years experience. Able to do running repairs. 1145 North Service Road, Mississauga.

**Good Humor Ice Cream TRIKE RIDERS**

14 years and up. Malton, Mississauga and Bramalea only. Phone 451-9548.

**EARN extra cash for Christmas.** Show our exciting line of Christmas cards & gifts to friends, neighbours, relatives. It's easy, profitable and no experience needed. Start now. Write today for free 108 page Christmas catalogue & information. Monarch Greeting Cards, Department 126, 217 Cannon, Hamilton.

**TUTOR REQUIRED**

For Grade 4 Reading Comprehension. Markland Wood area. Phone 621-0186.

**TERRIFIC OPPORTUNITY—PART TIME EVENINGS. EARN ADDITIONAL INCOME WITH YOUR CAR IN MISSISSAUGA. MINIMUM \$84 WEEKLY. IMMEDIATE EMPLOYMENT. 275-3730.**

**500 Skilled Help**

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Experienced on Solna 225 and 124. Steady days, permanent position.

Phone Mrs. Palmer  
259-3251

Local 60

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Part-time licensed mechanic required. Retired o.k. Phone 278-3710.

**500 Skilled Help**



A BRUNSWICK COMPANY

**4TH CLASS STATIONARY ENGINEER**  
REQUIRED IMMEDIATELY

Must have general maintenance experience.

This is a permanent position. We offer good working conditions and fringe benefit package.

Apply in person  
**MERCURY MARINE LIMITED**  
1156 Dundas Hwy. E., Mississauga  
270-4481 Greg Eveson

**INSTRUMENT TECHNICIAN TRAINEE**

Person required for electrical instrument modification Centre in the Malton area. Duties include instrument assembly, calibration and testing. Previous experience or aptitude on drawing board an asset. Training given but willingness to learn a prime requisite.

PLEASE CALL  
Mr. Coles 671-2253

**Waiters/Waitresses**  
Experienced

- DAY SHIFT • NIGHT SHIFT

APPLY IN PERSON  
1077 North Service Road  
APPLEWOOD PLAZA

**Warehouse Helper**

To do general warehousing duties including spooling. Salary depends on ability to do the job. Excellent fringe benefits.

PHONE BOB MILINKOVICH  
239-0707  
**CHEMETRON OF CANADA**  
104 ADVANCE RD., TORONTO, ONT.

**MEDICAL CLINIC**

Located in the West End has vacancy for RNA or equivalent. Hours 9 a.m. to 5 p.m. Also Relief Telephone Operator. Medical experience an asset. Hours 4:30 p.m. to 7:30 p.m.

FOR INTERVIEW CALL  
621-2220

**WAREHOUSE HELP**

We are looking for mature persons to train in our new Plant. Knowledge of rubber fabricating and lining an asset but not necessary. Excellent opportunity for persons willing to grow with Company.

**LAWJACK EQUIPMENT LTD.**  
21 CORONET RD., TORONTO  
233-3261 & 2

**Warehouse Help**

Rexdale. Mature person with aptitude for figures required for Order Filing and Packing. Good Company benefits.

Call 677-2451  
MR. BOB EVANS

**WELDERS**

Experienced in the trailer repair business.

Phone 251-5572

**Resistance Welder**

Experienced Operator required, capable of setting up. Good conditions and benefits.

Apply  
**ACROW-RICHMOND LTD.**  
110 BELFIELD RD., REXDALE  
245-4720


**500 Skilled Help**

**Mechanic.**  
CLASS "A"  
For Leasing Company. Salaried. 40-hour week.

APPLY

**Service Manager**  
745-4511

**510 Secretarial & Clerical**



Eileen Beatty & Associates Inc.

**RECEPTIONIST**  
\$7,800.

Good typing and ability to meet and greet the public for this beautiful Kingsway Company. Experience essential. Flexible hours.

236-2686

**TYPIST**

For general typing and filing, part time, Dixon Rd. & Carlingview.

677-9755

**BETWEEN JOBS?**

EXPERIENCED PEOPLE NEEDED FOR TEMPORARY ASSIGNMENTS IN THE FOLLOWING CATEGORIES:

- EXECUTIVE SECRETARIES
- SHORTHAND TYPIST
- DICTA TYPISTS
- TYPISTS
- ACCOUNTING
- SWITCHBOARD
- BUSINESS MACHINES
- KEYPUNCH

AVAILABLE in the following areas:

Weston-Rexdale ..... 247-7477  
Mississauga ..... 270-8888  
Malton ..... 678-7200  
Islington ..... 231-6561  
Lakeshore ..... 259-1171

**Trainees**  
\$150 Plus

Aggressive Grade 12 Graduate with own transportation required for promotable position in West End firm.

**TIME PERSONNEL**  
233-5574

**Medical Secretary**

Full-time position available for experienced person for busy Dermatologist's office. Etobicoke Hospital area.

247-4166

**BILLING CLERK**

Modern Office close to the Airport requires reliable person with an aptitude for figures.

675-1364

**Sales Secretary**

\$150.

Dicta necessary for interesting multi faceted position involving some statistical work for Rexdale firm.

**TIME PERSONNEL**  
233-5574

**A/R Clerk**

Mature, responsible Clerk with some typing for position involving reconciliation of accounts and phones.

**TIME PERSONNEL**  
233-5574

**BOOKKEEPING MACHINE**  
\$160. Phillips 350 or related. Benefits fully paid.

**LEGAL SECRETARY**  
\$185. Pleasant surroundings. BUSINESS RESEARCH 259-0502

**MECHANIC**

Part-time licensed mechanic required. Retired o.k. Phone 278-3710.

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