

| MON     | 18<br>APR | TUE     | 19<br>APR | WED     | 20<br>APR | THU   | 21<br>APR | FRI  | 22<br>APR | SAT        | 23<br>APR |
|---------|-----------|---------|-----------|---------|-----------|---|-----------|--|-----------|------------|-----------|
|         |           |         |           |         |           | - RECORDS:<br>DISPOSAL OF<br>OBSOLETE<br>RECORDS - <b>A</b> |           | - FINANCE:<br>REMITTANCE<br>STATEMENT - <b>B</b><br><br>- FINANCE:<br>TELEGRAPHIC<br>INPUT FINANCIAL<br>DATA - <b>B</b><br><br>- OFFICIAL<br>LANGUAGES: REPORT<br>ON TRAINING<br>PROVIDED - <b>B</b> |           |            |           |
|         |           |         |           |         |           |   |           |  |           | EVENING    |           |
|         |           |         |           |         |           |   |           |  |           | <b>SUN</b> | 24<br>APR |
|         |           |         |           |         |           |   |           |  |           |            |           |
| EVENING |           | EVENING |           | EVENING |           | EVENING   |           | EVENING  |           | EVENING    |           |

**A** = As required reports    **B** = Reports which ALL missions must provide on a regular basis    **C** = Reports which small missions are NOT expected to complete