

PART B

5. PERSONNEL ADMINISTRATION

5.1. Personnel Assignments

6. STAFFING AND TRAINING

6.1. Divisional Secretary (DS) Concept

6.2. Training

6.3. Training in Other Languages

7. CLASSIFICATION AND PAY

7.1. Job Description and Content

7.2. Classification of Positions

7.3. Establishment Review

7.4. Classification vs. Career Opportunities

8. HUMAN RESOURCES PLANNING

8.1. Career Opportunities

8.2. Foreign Service Employee (APROD) Concept

8.3. Inter-Group Mobility

9. ASSIGNMENT ACTIVITIES

9.1. Career Progression Through Assignments

9.2. Language Training and the Assignment Process

9.3. Temporary Duty Assignments

9.4. Under-filling and Over-filling

9.5. Accommodation Abroad

SUMMARY

ANNEX LIST