20/04/93

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT FOR QUARTER 3 OF FISCAL YEAR 1992

POST : WARSAW

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	MIIMPED	% OFFI	CER-TIME	TOTAL-TIME
	NUMBER	CANADA	LOC-ENG	PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA	: 443	16.00	37.50	0.91
FROM TERRITORIES	: 163	4.00	18.00	0.40
B. VISITS TO CLIENTS IN TERRITORY	: 103	13.00	4.00	0.21
C. DVDODM (MD) DD (DOX TOX	10.00			
C.EXPORT/TRADE/POLICY FAIRS PROJECTS AND EVENTS MISSIONS CONFERENCE SEMINARS OTHER	: 2	9.00	5.50	0.20
CONFEDENCE CEMINADO	: 4	13.00	3.50	0.20
OTHER	: 1	0.00	0.00	0.01
	• •	0.00	0.00	0.00
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED	: 8	5.00	1.00	0.07
POST INITIATED			1.00	
E.COMMUNICATIONS ACTIVITIES	: 0	0.00	0.00	0.00
F.INVESTMENT ENQUIRIES FROM CANADA				Name and Address of the Owner, where the Owner, which is the Owner, where the Owner, which is
F.INVESTMENT ENQUIRIES FROM CANADA FROM TERRITORIES		0.00	3.50 5.00	
TROM TERRITORIES	. 42	1.00	5.00	0.11
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA	: 39	0.00	8.00	0.16
CONNECTIONS ARRANGED	: 0	0.00	0.00	0.00
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST	*IC_0/2/9	18.00	0.00	0.18
T CEDUTCE DEGUECES EN COULE COUDCES				Annual Santas
I.SERVICE REQUESTS FM GOV'T SOURCES NGO HOST GOVERNMENT	: 6	2.00		
OTHER DEPARTMENT		2.00	0.00	
PROVINCES/MUNICIPALITIES		1.00	1.50	0.02
			1.30	0.04
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.	:	3.00	2.50	0.08
LEAVE, PROFESSIONAL DEVELOP	:	5.00	9.00	0.23
V CODUCTOR TO COMMENT				
K.SERVICE TO OTHER MISSION PROGRAMS	: 43 30 33	2.00	0.00	0.02
L. TOURISM PROGRAM ACTIVITIES		0.00	0.00	0.00
D. TOURIDIT TROOKING ACTIVITIES		0.00	0.00	0.00
		0 100	1316	
***** TOTALS *****		100.00	100.00	3.00

MINERA TO RESIDENCE

NUMBER	OF	BUSINESS	VISITORS	(PUBLIC	SECTOR)	FROM	CANADA		18
							TERRIT		22
NUMBER	OF	BUSINESS	VISITORS	(PRIVATE	E SECTOR)	FROM	CANADA	: 0	133
						FROM	TERRIT	:	86

NUMBER OF PEMD	APPLICATIONS	COMMENTED	ON	SHELLING.	0

NUM	BER	OF	OCCUPIED	OFFICER	POSITIONS	-CANADA	BASED	:	1	
						-TOCALLY	FNCACED		2	