

TRADE TRACKING SYSTEM

90/10/03

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 1 OF FISCAL YEAR 1990

POST : LOS ANGELES

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	799	11.00	13.33	1.97
FROM TERRITORIES :	1099	5.71	8.11	1.13
B.VISITS TO CLIENTS IN TERRITORY :	164	7.57	6.66	1.13
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	16	5.00	5.22	0.82
MISSIONS :	9	2.85	5.22	0.67
CONFERENCE SEMINARS :	8	2.85	1.11	0.30
OTHER :	19	1.71	0.11	0.13
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	2	0.71	0.22	0.07
POST INITIATED :	60	5.85	4.11	0.78
E.COMMUNICATIONS ACTIVITIES :	9	2.14	0.22	0.17
F.INVESTMENT ENQUIRIES				
FROM CANADA :	10	1.14	0.11	0.09
FROM TERRITORIES :	117	4.85	0.11	0.35
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	7	0.00	0.22	0.02
CONNECTIONS ARRANGED :	2	0.71	0.22	0.07
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		7.42	0.77	0.59
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	3	0.00	0.11	0.01
HOST GOVERNMENT :	42	0.00	0.33	0.03
OTHER DEPARTMENT :	11	1.00	0.44	0.11
PROVINCES/MUNICIPALITIES :	33	3.00	1.00	0.30
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		12.14	2.33	1.06
LEAVE, PROFESSIONAL DEVELOP :		3.85	6.22	0.83
K.SERVICE TO OTHER MISSION PROGRAMS :		3.42	0.00	0.24
L.TOURISM PROGRAM ACTIVITIES :		17.00	43.77	5.13
***** TOTALS *****		99.92	99.94	16.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 123
FROM TERRIT : 217

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 73

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 7
- LOCALLY-ENGAGED : 9