

19/05/95

Foreign Affairs and International Trade

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 3 OF FISCAL YEAR 1994

POST : BUDAPEST

	NUMBER	% OFFICER-TIME		TOTAL-TIME PERSON-QTR
		CANADA	LOC-ENG	
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	323	11.00	25.66	0.99
FROM TERRITORIES :	384	9.50	20.00	0.79
B.VISITS TO CLIENTS IN TERRITORY :	105	10.00	12.33	0.57
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	5	1.00	2.00	0.08
MISSIONS :	3	2.50	3.33	0.15
CONFERENCE SEMINARS :	7	3.00	2.33	0.13
OTHER :	4	6.00	0.66	0.14
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	4	0.00	4.00	0.12
POST INITIATED :	5	1.50	2.00	0.09
E.COMMUNICATIONS ACTIVITIES :	31	0.00	2.00	0.06
F.INVESTMENT ENQUIRIES				
FROM CANADA :	7	1.50	1.00	0.06
FROM TERRITORIES :	8	1.00	1.33	0.06
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	4	1.50	0.00	0.03
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		0.00	1.66	0.05
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	17	2.00	1.00	0.07
HOST GOVERNMENT :	7	1.00	0.66	0.04
OTHER DEPARTMENT :	15	21.00	1.33	0.46
PROVINCES/MUNICIPALITIES :	25	2.50	3.66	0.16
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		19.00	5.00	0.53
LEAVE, PROFESSIONAL DEVELOP :		6.00	5.66	0.29
K.SERVICE TO OTHER MISSION PROGRAMS :		0.00	4.33	0.13
L.TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		100.00	99.94	5.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA : 82

FROM TERRIT : 96

NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA : 3

FROM TERRIT : 5

NUMBER OF PEMD APPLICATIONS COMMENTED ON : 1

NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED : 2

-LOCALLY ENGAGED : 3