

TRADE TRACKING SYSTEM

89/10/05

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 4 OF FISCAL YEAR 1988

POST : ISLAMABAD

| | NUMBER | % OFFICER-TIME | | TOTAL-TIME |
|-------------------------------------------------|--------|----------------|---------|------------|
| | | CANADA | LOC-ENG | PERSON-QTR |
| A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA : | 105 | 10.00 | 26.00 | 0.62 |
| FROM TERRITORIES : | 210 | 7.00 | 35.00 | 0.77 |
| B.VISITS TO CLIENTS IN TERRITORY : | 42 | 6.00 | 9.00 | 0.24 |
| C.EXPORT/TRADE/POLICY FAIRS : | 0 | 0.00 | 0.00 | 0.00 |
| PROJECTS AND EVENTS MISSIONS : | 3 | 20.00 | 18.00 | 0.56 |
| CONFERENCE SEMINARS : | 3 | 1.00 | 1.00 | 0.03 |
| OTHER : | 3 | 2.00 | 2.00 | 0.06 |
| D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED : | 0 | 0.00 | 0.00 | 0.00 |
| POST INITIATED : | 0 | 0.00 | 0.00 | 0.00 |
| E.COMMUNICATIONS ACTIVITIES : | 0 | 0.00 | 0.00 | 0.00 |
| F.INVESTMENT ENQUIRIES FROM CANADA : | 0 | 0.00 | 0.00 | 0.00 |
| FROM TERRITORIES : | 0 | 0.00 | 0.00 | 0.00 |
| G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA : | 0 | 0.00 | 0.00 | 0.00 |
| CONNECTIONS ARRANGED : | 1 | 1.00 | 1.00 | 0.03 |
| H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST : | | 0.00 | 0.00 | 0.00 |
| I.SERVICE REQUESTS FM GOV'T SOURCES NGO : | 0 | 0.00 | 0.00 | 0.00 |
| HOST GOVERNMENT : | 0 | 0.00 | 0.00 | 0.00 |
| OTHER DEPARTMENT : | 0 | 0.00 | 0.00 | 0.00 |
| PROVINCES/MUNICIPALITIES : | 3 | 4.00 | 4.00 | 0.12 |
| J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.: | | 25.00 | 2.00 | 0.29 |
| LEAVE, PROFESSIONAL DEVELOP : | | 22.00 | 0.00 | 0.22 |
| K.SERVICE TO OTHER MISSION PROGRAMS : | | 2.00 | 2.00 | 0.06 |
| ***** TOTALS ***** | | 100.00 | 100.00 | 3.00 |

NUMBER OF BUSINESS VISITORS FROM CANADA : 58
FROM TERRIT : 0

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 0

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 1
- LOCALLY-ENGAGED : 2