

#### **IV. IMPLEMENTATION AND MONITORING**

##### **MANAGEMENT COMMITTEE**

27. The Parties will establish a Management Committee to implement this Memorandum of Understanding, to undertake private sector consultation as appropriate, to review the operation of the MOU and to assess progress made in achieving its objectives. This committee will include representatives designated by the following:
- The Department of Foreign Affairs and International Trade (DFAIT);
  - Industry Canada (IC);
  - Agriculture and Agri-Food Canada (Ag. Cda);
  - Alberta Economic Development and Tourism (AEDT); and
  - Alberta Agriculture, Food and Rural Development (AAFRD);
28. Other officials and private sector groups with an interest in the implementation of the Memorandum of Understanding may be invited to participate from time to time as required.
29. The Management Committee will meet annually and additionally as required.
30. The Management Committee will develop an action plan for the implementation of this Memorandum of Understanding.
31. An overall progress report will be submitted to Ministers who are party to the agreement.

##### **WORKING GROUPS**

32. Working groups may be established by the Management Committee to develop and implement elements of the action plan. Initially the following working groups are planned:
- a) **Strategic Planning Working Group.** To coordinate planning for the ITBP, the AIES and other strategies.
  - b) **Information Systems and Market Intelligence Working Group.** To review databases and communications systems and look for ways to improve and integrate systems, and offer improved services to the private sector and to government. To review current market intelligence systems and develop an integrated system to include intelligence from federal and provincial sources.