

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

91/01/09

FOR QUARTER 2 OF FISCAL YEAR 1990

POST : BUDAPEST

| | NUMBER | % OFFICER-TIME CANADA | LOC-ENG | TOTAL-TIME PERSON-QTR |
|--|--------|--------------------------|---------|--------------------------|
| A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA : | 518 | 25.00 | 15.00 | 0.40 |
| FROM TERRITORIES : | 234 | 16.00 | 10.00 | 0.26 |
| B. VISITS TO CLIENTS IN TERRITORY : | 91 | 11.00 | 12.00 | 0.23 |
| C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS | | | | |
| FAIRS : | 2 | 7.00 | 10.00 | 0.17 |
| MISSIONS : | 18 | 10.00 | 14.00 | 0.24 |
| CONFERENCE SEMINARS : | 3 | 2.00 | 2.00 | 0.04 |
| OTHER : | 10 | 0.00 | 3.00 | 0.03 |
| D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED : | 12 | 2.00 | 0.00 | 0.02 |
| POST INITIATED : | 14 | 3.00 | 0.00 | 0.03 |
| E. COMMUNICATIONS ACTIVITIES : | 2 | 0.00 | 0.00 | 0.00 |
| F. INVESTMENT ENQUIRIES | | | | |
| FROM CANADA : | 66 | 5.00 | 0.00 | 0.05 |
| FROM TERRITORIES : | 12 | 1.00 | 0.00 | 0.01 |
| G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA : | 0 | 0.00 | 0.00 | 0.00 |
| CONNECTIONS ARRANGED : | 0 | 0.00 | 0.00 | 0.00 |
| H. PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST : | | 0.00 | 0.00 | 0.00 |
| I. SERVICE REQUESTS FM GOV'T SOURCES | | | | |
| NGO : | 4 | 2.00 | 0.00 | 0.02 |
| HOST GOVERNMENT : | 10 | 2.00 | 0.00 | 0.02 |
| OTHER DEPARTMENT : | 14 | 2.00 | 1.00 | 0.03 |
| PROVINCES/MUNICIPALITIES : | 28 | 5.00 | 0.00 | 0.05 |
| J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.: | | 4.00 | 0.00 | 0.04 |
| LEAVE, PROFESSIONAL DEVELOP : | | 0.00 | 33.00 | 0.33 |
| K. SERVICE TO OTHER MISSION PROGRAMS : | | 3.00 | 0.00 | 0.03 |
| L. TOURISM PROGRAM ACTIVITIES : | | 0.00 | 0.00 | 0.00 |
| ***** TOTALS ***** | | 100.00 | 100.00 | 2.00 |

NUMBER OF BUSINESS VISITORS FROM CANADA : 182
FROM TERRIT : 311

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 12

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 1
- LOCALLY-ENGAGED : 1