

TRADE AND INDUSTRIAL DEVELOPMENT PROGRAM
ACTIVITY REPORT
FOR 2ND QUARTER OF 1986 (Q2)

Summary for POST: Melbourne

Activity		AVERAGE TIME ALLOCATION				TOTAL TIME ALLOCATION	WORKLOAD (#)
		CANADA-BASED		LOCALLY-ENGAGED			
		TRADE	NON-TRADE	TRADE	NON-TRADE		
		%	%	%	%		
A. Servicing Export Enquiries	from Canada	11.0	0.0	23.0	0.0	0.57	208 (Enquires)
	from Territory	14.0	0.0	38.5	0.0	0.91	588 (Enquires)
B. Export Promotion Projects and Events		2.0	0.0	7.5	0.0	0.17	1 (Projects/Events)
C. Other Trade Development Activities		17.0	0.0	20.5	0.0	0.58	
D. Promotional Projects		10.0	0.0	3.0	0.0	0.16	0 (Fairs/Miss/Conf.)
E. Servicing Investment Development	from Canada	0.0	0.0	0.0	0.0	0.00	4 (Enquiries)
	from Territory	3.0	0.0	0.0	0.0	0.03	19 (Enquiries)
F. Service to Government	External Affairs	6.0	0.0	0.0	0.0	0.06	26 (Reports)
	OGOs,Provinces,ETC	5.0	0.0	0.0	0.0	0.05	37 (Contacts)
G. Administration	Program Management	9.0	0.0	1.0	0.0	0.11	
	Leave,Professional Dev.	2.0	0.0	6.5	0.0	0.15	
Total TID Program		79.0	0.0	100.0	0.0	2.79	
H. Other Programs		21.0	0.0	0.0	0.0	0.21	

Trade Officers: 3

Non-Trade Officers: 0

Note: Percentage values may not add due to rounding adjustment; maximum adjustment is 1 percent

COMMENTS