

## HALF-YEARLY RETURNS.

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1. A Balance-sheet of the Balances Dr. and Cr., with Interest due by and to the Bank. The Accountant shall mark in the last column the date when the parties confirmed their accounts.

2. Certificate by the Manager and Accountant that they have read over the Bills on hand, with the Daily Bill Book, and that they all are in the custody of the Manager.

3. List of Bills discounted, with Statement of Interest for unexpired time.

4. List of Deposit Receipts, with Statement of Interest due.

5. A Report by the Local Board on Cash Credit Accounts.

6. List of Bills received for Collection.

7. List of Bills remitted for Collection.

8. A Statement of Charges Account.

9. Abstract of Charges Account under the heads of Salaries, Rent, Taxes, Repairs, Coals, Candles, Stationery, Postages, and Miscellaneous.

These are in addition to the Weekly Returns for the week when the half-yearly Returns are made up.

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