

27/07/93

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 4 OF FISCAL YEAR 1992

POST : KUWAIT

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	590	10.50	17.00	0.55
FROM TERRITORIES :	810	16.50	28.00	0.89
B. VISITS TO CLIENTS IN TERRITORY :	918	23.00	33.50	1.13
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	1	1.00	1.00	0.04
MISSIONS :	8	4.50	1.50	0.12
CONFERENCE SEMINARS :	3	0.50	0.00	0.01
OTHER :	4	0.50	0.50	0.02
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	5	0.50	1.50	0.04
POST INITIATED :	63	5.50	14.00	0.39
E. COMMUNICATIONS ACTIVITIES :	2	0.50	0.00	0.01
F. INVESTMENT ENQUIRIES				
FROM CANADA :	0	0.00	0.00	0.00
FROM TERRITORIES :	2	0.50	0.00	0.01
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	7	1.00	0.50	0.03
CONNECTIONS ARRANGED :	3	1.00	0.50	0.03
H. PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		15.00	0.00	0.30
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	3	0.50	0.00	0.01
HOST GOVERNMENT :	21	1.00	1.00	0.04
OTHER DEPARTMENT :	4	1.00	0.00	0.02
PROVINCES/MUNICIPALITIES :	23	1.00	1.00	0.04
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN. :		0.00	0.00	0.00
LEAVE, PROFESSIONAL DEVELOP :		1.00	0.00	0.02
K. SERVICE TO OTHER MISSION PROGRAMS :		15.00	0.00	0.30
L. TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		100.00	100.00	4.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA :	5
	FROM TERRIT :	4
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA :	25
	FROM TERRIT :	55
NUMBER OF PEMD APPLICATIONS COMMENTED ON :		31
NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED :	2
	-LOCALLY ENGAGED :	2