

18/02/92

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 1 OF FISCAL YEAR 1991

POST : HONG KONG

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	761	18.33	19.60	1.53
FROM TERRITORIES :	1038	20.66	18.60	1.55
B.VISITS TO CLIENTS IN TERRITORY :	247	16.00	13.20	1.14
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	75	9.00	10.20	0.78
MISSIONS :	14	2.66	1.00	0.13
CONFERENCE SEMINARS :	20	2.66	4.60	0.31
OTHER :	7	1.33	8.00	0.44
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	6	0.00	1.40	0.07
POST INITIATED :	10	0.00	1.20	0.06
E.COMMUNICATIONS ACTIVITIES :	5	0.00	1.20	0.06
F.INVESTMENT ENQUIRIES				
FROM CANADA :	70	0.00	3.40	0.17
FROM TERRITORIES :	66	0.00	3.60	0.18
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		0.33	3.60	0.19
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	26	4.00	1.00	0.17
HOST GOVERNMENT :	41	4.66	1.80	0.23
OTHER DEPARTMENT :	101	8.66	1.40	0.33
PROVINCES/MUNICIPALITIES :	26	3.33	2.40	0.22
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		8.33	1.20	0.31
LEAVE, PROFESSIONAL DEVELOP :		0.00	2.00	0.10
K.SERVICE TO OTHER MISSION PROGRAMS :		0.00	0.60	0.03
L.TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		99.95	100.00	8.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA :	299
	FROM TERRIT :	863
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA :	0
	FROM TERRIT :	0

NUMBER OF PEMD APPLICATIONS COMMENTED ON	:	22
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NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED :	3
	-LOCALLY ENGAGED :	5