

21/02/95

Foreign Affairs and International Trade

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 2 OF FISCAL YEAR 1994

POST : SEOUL

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	601	12.00	33.75	1.95
FROM TERRITORIES :	412	4.40	24.25	1.19
B. VISITS TO CLIENTS IN TERRITORY :	35	3.60	2.00	0.26
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	2	1.00	1.25	0.10
MISSIONS :	7	8.00	2.75	0.51
CONFERENCE SEMINARS :	9	6.40	2.75	0.43
OTHER :	6	4.00	0.75	0.23
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	11	2.00	8.00	0.42
POST INITIATED :	21	6.00	6.00	0.54
E. COMMUNICATIONS ACTIVITIES :	10	0.20	1.00	0.05
F. INVESTMENT ENQUIRIES				
FROM CANADA :	15	1.20	1.00	0.10
FROM TERRITORIES :	28	0.80	1.50	0.10
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	7	0.00	0.50	0.02
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H. PARTICIPANT IN PROG-REL EVENTS OUTSIDE POST :		0.00	0.00	0.00
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	21	0.60	1.25	0.08
HOST GOVERNMENT :	29	1.00	1.75	0.12
OTHER DEPARTMENT :	26	2.60	3.00	0.25
PROVINCES/MUNICIPALITIES :	24	1.20	1.25	0.11
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		36.00	2.50	1.90
LEAVE, PROFESSIONAL DEVELOP :		3.60	4.25	0.35
K. SERVICE TO OTHER MISSION PROGRAMS :		5.40	0.50	0.29
L. TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		100.00	100.00	9.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA :	19
	FROM TERRIT :	19
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA :	48
	FROM TERRIT :	155
NUMBER OF PEMD APPLICATIONS COMMENTED ON :		4
NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED :	5
	-LOCALLY ENGAGED :	4