

27/07/93

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 4 OF FISCAL YEAR 1992

POST : SHANGHAI

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	201	31.00	54.00	1.70
FROM TERRITORIES :	106	2.50	23.00	0.51
B. VISITS TO CLIENTS IN TERRITORY :	68	7.00	12.00	0.38
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	0	0.00	0.00	0.00
MISSIONS :	2	0.50	2.00	0.05
CONFERENCE SEMINARS :	4	0.00	3.50	0.07
OTHER :	0	0.00	0.00	0.00
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	1	0.00	0.00	0.00
POST INITIATED :	20	5.00	0.00	0.10
E. COMMUNICATIONS ACTIVITIES :	10	2.50	0.00	0.05
F. INVESTMENT ENQUIRIES				
FROM CANADA :	5	0.50	2.50	0.06
FROM TERRITORIES :	4	0.00	2.50	0.05
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	1	1.00	0.00	0.02
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H. PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		0.00	0.50	0.01
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	0	0.00	0.00	0.00
HOST GOVERNMENT :	0	0.00	0.00	0.00
OTHER DEPARTMENT :	1	0.00	0.00	0.00
PROVINCES/MUNICIPALITIES :	7	12.00	0.00	0.24
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		6.50	0.00	0.13
LEAVE, PROFESSIONAL DEVELOP :		11.00	0.00	0.22
K. SERVICE TO OTHER MISSION PROGRAMS :		20.50	0.00	0.41
L. TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		100.00	100.00	4.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA :	14
	FROM TERRIT :	68
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA :	76
	FROM TERRIT :	11
NUMBER OF PEMD APPLICATIONS COMMENTED ON :		10
NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED :	2
	-LOCALLY ENGAGED :	2