

TRADE AND INDUSTRIAL DEVELOPMENT PROGRAM
ACTIVITY REPORT
FOR 2ND QUARTER OF 1986 (862)

Summary for POST: Milan

AVERAGE TIME
ALLOCATION

Activity	CANADA-BASED		LOCALLY-ENGAGED		TOTAL TIME ALLOCATION	WORKLOAD (#)
	TRADE	NON-TRADE	TRADE	NON-TRADE		
A. Servicing Export Enquiries	from Canada	9.0	0.0	14.0	0.0	218 (Enquires)
	from Territory	2.5	0.0	9.0	0.0	223 (Enquires)
B. Export Promotion Projects and Events		8.0	0.0	10.0	0.0	13 (Projects/Events)
C. Other Trade Development Activities		9.0	0.0	9.3	0.0	
D. Promotional Projects		2.5	0.0	18.7	0.0	5 (Fairs/Miss/Conf.)
E. Servicing Investment Development	from Canada	6.5	0.0	3.3	0.0	33 (Enquiries)
	from Territory	6.0	0.0	3.0	0.0	26 (Enquiries)
F. Service to Government	External Affairs	8.0	0.0	0.0	0.0	5 (Reports)
	OGDs, Provinces, ETC	0.0	0.0	0.0	0.0	1 (Contacts)
G. Administration	Program Management	19.0	0.0	0.0	0.0	
	Leave, Professional Dev.	28.0	0.0	32.7	0.0	
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Total TID Program		98.5	0.0	100.0	0.0	4.97
H. Other Programs		1.5	0.0	0.0	0.0	0.03

Trade Officers: 5

Non-Trade Officers: 0

Note: Percentage values may not add
due to rounding adjustment;
maximum adjustment is 1 percent

COMMENTS