

Self-Check Exercise

1. Open A:\Move-Rev3.
2. Using the resource sheet, add resources 6 through 8, as shown in **Figure 3-4**, so that your resource sheet resembles the one shown below.

| Resource Name | Initials | Group | Max. Units |
|---------------|----------|------------|------------|
| Manager | M | Management | 100% |
| Office Mgr | O | Management | 100% |
| Tech | T | Operations | 300% |
| Admin | A | Office | 200% |
| Truck | T | Equipment | 200% |
| Agent | A | Contractor | 100% |
| Bell Cdn | B | Contractor | 100% |
| CNCP | C | Contractor | 100% |

Figure 3-4: The Resource List

3. Using the Resource Name column on the sheet pane of the Gantt Chart view, assign New Wave to the *Construction of Office* task.
4. Using the Assign Resources dialog box, add resources to the tasks, as shown in **Figure 3-5**. If the resources are not on the resource list, add them.