

TRADE TRACKING SYSTEM

87/12/23

WORKLOAD AND OFFICER SUMMARY  
ACTIVITY REPORT

FOR QUARTER 2 OF FISCAL YEAR 1987

POST : STOCKHOLM

	NUMBER	% OFFICER-TIME CANADA	LOD-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT ENQUIRIES				
FROM CANADA :	194	14.00	20.25	1.09
FROM TERRITORIES :	146	8.00	14.50	0.74
B. VISITS TO CLIENTS IN TERRITORY VISITS :	56	9.50	7.00	0.47
C. EXPORT PROMOTION PROJECTS & EVENTS				
FAIRS :	8	0.00	4.25	0.17
MISSIONS :	4	6.00	1.50	0.18
OTHER :	11	5.00	17.50	0.80
D. COMMERCIAL / ECONOMIC REPORTS COMPLETED :	7	5.00	0.00	0.10
E. INVESTMENT/PROMOTION ENQUIRIES				
FROM CANADA :	20	9.50	7.00	0.47
FROM TERRITORIES :	22	5.50	1.00	0.15
F. TECHNOLOGY INFLOW PROGRAM ENGR'S FRM CANADA :	44	5.00	8.75	0.45
CONNECTIONS ARRANGED :	30	0.00	2.25	0.09
G. PARTICIP'TN IN PROG-RELATED EVENTS IN CANADA :	0	0.00	0.75	0.03
H. SERVICE REQUESTS FM GOV'T SOURCES-DEA REPTS :	11	4.00	4.25	0.25
FROM OTHER GOV'T SOURCES- CONTACTS :	30	1.00	7.50	0.32
- REPORTS :	7	0.00	0.00	0.00
I. ADMINISTRATION:				
PROGRAM MANAGEMENT & ADMIN. :		8.00	1.50	0.22
LEAVE, PROFESSIONAL DEVELOP :		15.50	2.00	0.39
J. SERVICE TO OTHER MISSION PROGRAMS :		4.00	0.00	0.08
***** TOTALS *****		100.00	100.00	6.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 73  
FROM TERRIT : 35

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 16

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 2  
- LOCALLY-ENGAGED : 4