

### Rules and Regulations for the Government of Common Goals.

In previous issues the general rules and regulations referring to gaol officers, the sheriff and gaoler have been given, the next official of importance is the matron, whose duties are as follows:

The matron shall reside in the gaol, and shall, under the direction of the gaoler, have the care and superintendence of the female department of the gaol and the female prisoners; she shall see that no male officer or other male person enters the wards for females, or other place where female prisoners are at work, without being accompanied by her; and she shall have the sole custody and care of the keys used in the female departments.

She shall not be absent from the gaol during the night, or at any time when female prisoners are in custody, without the express authority of the sheriff, nor unless an efficient female substitute, approved by the sheriff, takes her place.

She shall, at least once a day, visit and inspect every part of the gaol in which female prisoners are confined or at work, and shall, at least once a week, along with the gaoler, closely inspect all the iron gratings, locks, and window gratings, and search the cells and bedding in order to discover whether anything is secreted by which an escape might be facilitated.

She shall accompany the gaol surgeon on his visits to the departments for the female prisoners, and shall inform him of anything pertaining to the mental or physical condition of the female prisoners that should be brought to his attention; and she shall notify the gaol surgeon without delay of the illness of any female prisoner.

She shall be present at the meals served to the female prisoners, and see that they are properly served; and she shall be present in the morning at the opening of the wards and cells in which the female prisoners are confined, and at the locking-up of the same at night.

She shall see that the persons of all female prisoners are searched on admission, and that all articles found are delivered to the gaoler, and that the list thereof in the Prisoners' Effects Book is signed by the prisoner.

She shall report everything of importance that occurs in the female departments to the gaoler, to be recorded in the journal, and she shall also report every case of disobedience, insubordination, or other infraction of the rules and regulations on the part of the female prisoners, and shall see that the punishment awarded for the same is strictly carried out.

#### THE GAOL SURGEON.

The gaol surgeon shall attend professionally on all the prisoners, and shall have the general care of their health. In his visits to the male wards he shall be accompanied by the gaoler, and in his visits to the female wards by the matron.

He shall also attend all the resident officers and servants of the gaol, and such members of their families as are bona fide residents on the premises.

He shall keep a journal which shall be open for perusal in the gaol office, in which he shall record, in plain legible writing, with his signature thereto: 1st, the date and hour of every visit paid to the gaol; and 2nd, an account of the nature of the disease of every prisoner requiring treatment, and his instructions respecting diet, medicine, and exemption from labor.

He shall at least once every three months visit every part of the gaol and closely inspect the means of drainage, ventilation, heating and water-supply, and shall record in his journal, for the information of all concerned, any remarks or suggestions he has to make respecting the same, together with any remarks or suggestions he may have to make as to want of cleanliness, bad quality of food, insufficiency of clothing or bedding, or any other cause which may affect the health of the prisoners.

When corporal punishment is, by the order of a judge, to be inflicted on a prisoner, the gaol surgeon shall first make an examination of the physical condition of the prisoner, and report whether the infliction of such corporal punishment will be attended with danger to life or with risk of permanent injury to health, and he shall always be present during the infliction of the punishment.

The gaol surgeon, being by law one of the statutory examiners of lunatics committed to gaols, and of prisoners who have become insane therein, shall closely observe the mental condition of such prisoners, and enter in his journal a record of the result of his observation.

In case of sickness, necessary engagement, or leave of absence granted by the sheriff, the gaol surgeon shall appoint, subject to the approval of the sheriff, an efficient substitute, who must be a duly qualified medical practitioner, who, during the absence of the gaol surgeon, shall perform all his duties and be subject to all his responsibilities.

#### THE TURNKEYS.

The turnkeys shall obey the directions of the gaoler, subject to these rules and regulations, and perform such gaol duties and work as may be directed by the sheriff or gaoler, such directions to be recorded in the gaoler's journal, and to be subject to revision by the inspector or sheriff.

They shall sleep in the gaol at night in a place close to the corridor in which the most important prisoners are confined, and shall not at any time absent themselves from the gaol without leave first given by the gaoler, and before so absenting themselves they shall deliver to the gaoler such of the keys of the gaol as are in their possession.

(To be continued.)

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I am giving special attention to the work and invite correspondence.

**A. C. NEFF**, CHARTERED  
ACCOUNTANT,  
32 Church Street, Toronto  
Company, Municipal and  
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