

## HINTS ON ORGANIZATION

When the community needs have been disclosed, and a plan worked out by discussion, conference, a more or less informal survey, and possibly a public meeting, a Provisional or Organization Committee should be appointed. This Committee should, amongst other matters, secure an option on a site for a Community Centre and Playground, if such should be aimed at, and also a suitable hall for the temporary headquarters. A canvass should then be made to secure subscriptions, endowments, promises of help, and assurances of yearly donations. An effort should be made to have some public-spirited citizen donate the site. When sufficient funds and support are in evidence to warrant going ahead, the Association should take out letters of incorporation under the Ontario Companies Act. When assurances of support from the different Departments are beyond doubt, the building of the Community Centre may be commenced. This should be planned for future extensions.

## DEPARTMENTS OF COMMUNITY ASSOCIATIONS

It is suggested that the various branches of the work of Community Associations should be carried out by Departments, wherever the size of the community or the extent of the activities warrants extra care and supervision by special committees. Local organizations already in existence should, for this purpose, be affiliated with the Association.

Each Department should have its own Chairman, who will represent it on the Community Executive Committee and be allowed to arrange for his or her own Committee. Each Department should be permitted also to finance its own activities in any way not prejudicial to the Association as a whole, or to any other Department.

These Departments might be such as the following, modified to suit local requirements:

1. *The Public Forum*, for the free discussion of all public questions.
2. *The Recreation Department*, to bring to the old and young of the community the advantages of wholesome play and games.
3. *The Musical and Dramatic Department*, to develop local talent and enrich the life of the community by self-sustaining effort in these arts.
4. *The Home and School Association*, to insure the greatest possible benefits from education.
5. *The Health and Welfare Department*, to make the neighbourhood to abound with healthful and beautiful surroundings.