



MCGILL UNIVERSITY

August 25th, 1932

The Principal.

Dear Sir Arthur,

Probably some of the applicants for admission who have been refused will attempt to worry you with their grievances. I am therefore giving you an outline of the scheme of admitting students adopted by Deans MacKay, Johnson, Brown, and myself.

1. All admitting into the 1st year of the Faculty of Arts, including the School of Commerce is done by me.
2. In doubtful cases I appeal to the Admissions Committee and their decision is announced through this office.
3. All admitting into upper years of the Arts Division of the Faculty of Arts and Science, and the School of Commerce, is done by Dean MacKay. The Registrar's Office collects the information required by the Dean.
4. All admissions into the upper years of the Science Division are dealt with by me. In doubtful cases I consult Dean Johnson. The decision is always announced through this office.
5. All admission into the 1st year of the Engineering Faculty is made by me, Dean Brown being consulted in doubtful cases.
6. All admitting into the upper years of Engineering is done by the Faculty of Engineering. The Registrar's Office merely collects the information the Engineering Faculty requires.

Yours sincerely,

*J. H. Heather.*