

ADDITIONAL OPTIONS

After a message is sent, settings can be enabled which will automatically either close the send mail window or create a new message window. The display of the tool bar and/or status bar during your ICONDESK session is also optional. A check mark next to the command name indicates that the tool bar or status bar is currently being displayed.

New or Close After Send/Save

After a message has been either sent or saved, it is possible to have a "new" message window appear automatically. Alternatively, you can select the option to have the compose message window "close" after the send or save operation has been executed.

Method

To enable a new or close after send/save:

1. Select **OPTIONS** from the Mail Manager Menu Bar.
2. Click on either **NEW AFTER SEND/SAVE** or **CLOSE AFTER SEND/SAVE** (only one of the two can be enabled at any given time).
3. Enable the **SAVE SETTING ON EXIT** option (make sure there is a checkmark beside the option).

Displaying the Tool Bar and Status Bar

It is possible to hide the Tool Bar and/or Status Bar from the screen.

Method

To disable the Tool Bar and/or Status Bar:

1. Select **OPTIONS** from the Mail Manager Menu Bar.
2. Click on **TOOL BAR** to disable the display of this component of the window. (The checkmark will disappear.)
and/or
Click in **STATUS BAR** to disable the display of the status bar. (The checkmark will disappear.)