

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 3 OF FISCAL YEAR 1992

POST : BOMBAY

	NUMBER	% OFFICER-TIME		TOTAL-TIME PERSON-QTR
		CANADA	LOC-ENG	
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	239	14.00	34.00	0.82
FROM TERRITORIES :	313	13.00	34.50	0.82
B.VISITS TO CLIENTS IN TERRITORY :	59	7.00	8.00	0.23
C.EXPORT/TRADE/POLICY FAIRS :	3	2.00	4.50	0.11
PROJECTS AND EVENTS MISSIONS :	3	4.00	5.00	0.14
CONFERENCE SEMINARS :	3	5.00	0.50	0.06
OTHER :	1	9.00	5.00	0.19
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	4	5.00	1.00	0.07
POST INITIATED :	20	9.00	2.00	0.13
E.COMMUNICATIONS ACTIVITIES :	24	9.00	1.00	0.11
F.INVESTMENT ENQUIRIES FROM CANADA :	0	0.00	0.00	0.00
FROM TERRITORIES :	0	0.00	0.00	0.00
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		0.00	0.00	0.00
I.SERVICE REQUESTS FM GOV'T SOURCES NGO :	10	3.00	1.50	0.06
HOST GOVERNMENT :	2	1.00	0.00	0.01
OTHER DEPARTMENT :	18	4.00	1.50	0.07
PROVINCES/MUNICIPALITIES :	1	0.00	1.50	0.03
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		10.00	0.00	0.10
LEAVE, PROFESSIONAL DEVELOP :		0.00	0.00	0.00
K.SERVICE TO OTHER MISSION PROGRAMS :		5.00	0.00	0.05
L.TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		100.00	100.00	3.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA : 10
FROM TERRIT : 6

NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA : 54
FROM TERRIT : 49

NUMBER OF PEMD APPLICATIONS COMMENTED ON : 3

NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED : 1
-LOCALLY ENGAGED : 2