

313500/3

Ottawa, August 22, 1908.

Madam,

I have to acknowledge the receipt of your letter of the 10th inst., asking for an advance of \$40.00 on your salary as teacher of the Hunter's Point school, and in reply I beg to say that a cheque for this amount will be sent you. You will be good enough to let the Department have a report showing the number of days the school has been open, the attendance and progress of the pupils since the school was opened on June 24, last.

Blank forms for quarterly returns are being sent you under separate cover, and at the end of the current quarter, September 30, next, you should send in a return in duplicate, seeing that all the columns are carefully filled in. Upon receipt of this the salary due you will be paid. In the meantime the Department would like to have the interim report above referred to.

Some time ago desks for your school were ordered and the Department would like to know whether you have had any advice as to their shipment.

Your obedient servant,



Secretary.

Mrs. A. Ryan,

Teacher,

Hunter's Point, Que.