

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

90/10/03

FOR QUARTER 1 OF FISCAL YEAR 1990

POST : MEXICO

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	1981	15.00	24.00	1.32
FROM TERRITORIES :	2366	15.00	18.00	1.14
B. VISITS TO CLIENTS IN TERRITORY :	55	5.00	3.00	0.29
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	3	0.00	1.00	0.03
MISSIONS :	7	22.00	10.00	1.18
CONFERENCE SEMINARS :	2	2.00	0.00	0.08
OTHER :	0	0.00	0.00	0.00
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	9	5.00	5.00	0.35
POST INITIATED :	3	2.00	3.00	0.17
E. COMMUNICATIONS ACTIVITIES :	2	2.00	0.00	0.08
F. INVESTMENT ENQUIRIES				
FROM CANADA :	20	3.00	1.00	0.15
FROM TERRITORIES :	19	5.00	3.00	0.29
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H. PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		2.00	0.00	0.08
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	0	0.00	0.00	0.00
HOST GOVERNMENT :	24	5.00	2.00	0.26
OTHER DEPARTMENT :	0	0.00	0.00	0.00
PROVINCES/MUNICIPALITIES :	27	2.00	15.00	0.53
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		15.00	15.00	1.05
LEAVE, PROFESSIONAL DEVELOP :		0.00	0.00	0.00
K. SERVICE TO OTHER MISSION PROGRAMS :		0.00	0.00	0.00
L. TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		100.00	100.00	7.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 129
FROM TERRIT : 875

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 11

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 4
- LOCALLY-ENGAGED : 3