

19/05/95

Foreign Affairs and International Trade

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT  
FOR QUARTER 3 OF FISCAL YEAR 1994

POST : SEOUL

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	682	13.00	31.25	1.90
FROM TERRITORIES :	425	5.80	23.00	1.21
B.VISITS TO CLIENTS IN TERRITORY :	43	2.80	2.25	0.23
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	6	3.00	4.50	0.33
MISSIONS :	24	12.20	6.50	0.87
CONFERENCE SEMINARS :	9	4.60	2.50	0.33
OTHER :	11	3.00	3.25	0.28
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	5	0.20	2.75	0.12
POST INITIATED :	23	7.40	7.00	0.65
E.COMMUNICATIONS ACTIVITIES :	15	0.20	1.50	0.07
F.INVESTMENT ENQUIRIES				
FROM CANADA :	10	1.20	0.50	0.08
FROM TERRITORIES :	22	0.80	1.00	0.08
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	5	0.00	0.75	0.03
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		2.00	0.00	0.10
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	6	0.00	0.50	0.02
HOST GOVERNMENT :	30	4.20	1.00	0.25
OTHER DEPARTMENT :	39	3.20	3.00	0.28
PROVINCES/MUNICIPALITIES :	30	0.20	3.00	0.13
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		32.40	2.00	1.70
LEAVE, PROFESSIONAL DEVELOP :		2.80	3.75	0.29
K.SERVICE TO OTHER MISSION PROGRAMS :		1.00	0.00	0.05
L.TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		100.00	100.00	9.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA : 30  
FROM TERRIT : 96  
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA : 63  
FROM TERRIT : 117

NUMBER OF PEMD APPLICATIONS COMMENTED ON : 1

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA BASED : 5  
- LOCALLY ENGAGED : 4