

(2) *Treasurer.* The Treasurer shall deposit all sums of money received in connection with every branch of the Society in a chartered bank agreed upon by the Society. All payments shall be authorized by the Executive Committee, and shall be paid by cheque, signed by the Treasurer and countersigned by the President. The Treasurer shall submit at the Annual Meeting a full statement of receipts and disbursements, assets and liabilities, audited by the Society's auditor.

(3) *Secretary.* The Secretary shall keep the minutes of all Meetings; shall have the custody of all books appertaining to her work; shall conduct correspondence, and prepare reports and other publications, and call all meetings.

(4) In the absence of the President, the Vice-President, or some other member appointed by the Executive Committee, shall discharge her duties. In the absence of the Treasurer or Secretary, some member shall be similarly appointed to discharge the duties of either office.

VI. AUDITORS.

At each Annual Meeting one or more Auditors shall be appointed to examine and report on the Treasurer's books.

VII. ADVISORY BOARD.

The Society may appoint at the Annual Meeting an Advisory Board of gentlemen, whose duty shall be to consult with the Committee with regard to the property or any part of the management on which the Committee may wish advice.

VIII. CHANGE IN BY-LAWS.

Any change in the By-Laws or in the Constitution, provided it do not affect in any way the charter, may be made at the Annual Meeting, or at a Special Meeting called for that purpose. Any proposed change must be notified to the members a week previous to the meeting.

IX. SUB-COMMITTEES ETC.

The keeping of register of workers; the visiting of applicants for work; the buying and selling of stock and the taking of stock; the management of the Gratuity Fund and of the Endowment Fund, and of the Annual Bazaar, and of other details of the Society's work, may be assigned by the Executive Committee to Sub-Committees of members or others, or individuals, or to the Superintendent, as the Committee may determine.