

REPORT ON PRE-RETIREMENT TRAINING POLICIES
FOR THE DEPARTMENT OF EXTERNAL AFFAIRS

Mr. R. Guy C. Smith, formerly Consul General in New York, was commissioned by the Department in September 1971 to study governmental and business practices regarding "preparation for retirement." The report delivered in February 1973 deals with a wide range of considerations under the following headings:

<u>Section</u>	<u>Title</u>
I	Introduction
II	What is being done now
III	The problems of preparation
IV	The responsibility
V	The extent of the problem
VI	Methods of dealing with the problem
VII	Conditions of employment
VIII	The Personnel Counselling Office and retirement procedures
<u>Appendix</u>	<u>Title</u>
A	Canadian Government Departments or Agencies
B	Canadian companies
C	Canadian counselling services available
D	List of other post-retirement organizations that may be of interest to retired persons
E	What is being done in Britain
F	What is being done in the USA - government and universities
G	- USA corporations
H	- USA, other
I	What is being done in other countries